

**DRAFT SPECIAL BOARD MEETING OF THE  
CENTRAL CONTRA COSTA SOLID WASTE AUTHORITY  
HELD ON JUNE 27, 2019**

The Special Board Meeting of the Central Contra Costa Solid Waste Authority's (CCCSWA's) Board of Directors convened at 1666 North Main Street, Walnut Creek, Contra Costa County, State of California, on June 27, 2019. Vice Chair Newell Arnerich called the meeting to order at 3:10 P.M.

PRESENT: Board Members: Candace Andersen  
Newell Arnerich, Vice Chair  
Teresa Gerringner  
Kymberleigh Korpus  
Inga Miller  
Karen Mitchoff, Chair\*  
Cindy Silva  
Karen Stepper  
Amy Worth

ABSENT: Board Members: Michael Anderson  
Matt Francois  
Roger Wykle

\*arrived after roll call

**Staff members present:** Ken Etherington, Executive Director; Janna McKay, Executive Assistant/Secretary to the Board; Bart Carr, Senior Program Manager; Wendy Nelson, Finance Manager/Controller; Jennifer Faught, Contracts Compliance Specialist; Ashley Louisiana, Program Manager; and Tamara Galanter, CCCSWA Counsel.

**1. PUBLIC COMMENT ON ITEMS NOT ON THIS AGENDA**

If you would like to address the Board, please complete a speaker's card and submit it to the Secretary of the Board. When addressing the Board, please state your name and address for the record. There is a three-minute limit to present your information. (The Board Chair may direct questions to any member of the audience as appropriate at any time during the meeting.)

There were no comments from the public.

**2. CONSENT ITEMS**

- a. Approve Minutes of the Regular Board Meeting on May 23, 2019\*
- b. Authorize Executive Director to extend the Provider Services Agreement with MIG, Inc. for the production of the residential newsletter\*
- c. Authorize the Board Chair to sign support letters for AB 1080 and SB 54\*
- d. Approve City of Walnut Creek's Request for Authority Funds Allocated to Member Agencies\*

MOTION by Board Member Stepper to approve Consent Items a-d.  
SECOND by Board Member Silva.

MOTION PASSED unanimously.

**3. INFORMATION ITEMS**

**a. RecycleSmart's Building Lease Negotiations**

Executive Director Ken Etherington reported that the current office lease expires July 2020 and they've been in negotiations with the property owner for the past three months. The existing lease was for ten years, beginning in 2010 at \$2.25/sq. ft. and are currently paying \$2.75/sq. ft. The current market is approximately \$4.00/sq. ft. for a Type A building and for Type B buildings there isn't much of a difference in price once you factor in office improvements, it works out to be approximately \$4.00/sq. ft.

After much discussion, it was decided by the Board to establish an Ad Hoc Committee. Board Members Silva and Miller were appointed.

**4. BOARD COMMUNICATIONS AND ANNOUNCEMENTS**

There were no communications or announcements.

The Board meeting adjourned at approximately 3:16 P.M. into closed session.

**5. CLOSED SESSION**

**a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

- i. Significant exposure to litigation pursuant to paragraphs (2) of subdivision (d) of California Government Code, Section 54956.9:

- Mt. Diablo Recycling, Recycling Payment

No reportable action was taken from closed session.

**6. ADJOURNMENT**

The Board meeting adjourned at 5:00 P.M. to the next meeting scheduled for July 25, 2019.

Respectfully submitted by:

---

Janna McKay, Executive Assistant/  
Secretary to the Board of the  
Central Contra Costa Solid Waste Authority,  
County of Contra Costa, State of California