

# REGISTERED TRANSPORTER APPLICATION AND RENEWAL

## Construction and Demolition (C&D) Debris Recovery Program

RecycleSmart (Central Contra Costa Solid Waste Authority)

Ordinance No. 19-1



**APPLICATION TYPE:**       **NEW APPLICATION**       **RENEWAL**      Expiration Date \_\_\_\_\_  
Current Registration No. \_\_\_\_\_

This application must be completed if applicant will transport source-separated or mixed Construction and Demolition (C&D) Debris within and/or out of the RecycleSmart service area: **City of Orinda, Town of Moraga, City of Lafayette, City of Walnut Creek, Town of Danville and surrounding Unincorporated County areas including, Alamo, Blackhawk and Diablo** (*see definition of C&D Debris on Page 4 of this application*).

By submitting this application, the applicant agrees (*applies only to C&D Debris from RecycleSmart service area*):

- **To transport source-separated or mixed C&D Debris to a RecycleSmart Approved C&D Processing Facility**
- **To submit quarterly hauling reports 30 days after the close of each quarter**
- **To properly label all collection containers: including business name, phone number and acceptable materials that may be placed in the container (e.g. C&D Debris Only). A \$50.00 fine may be imposed if containers are not properly labeled within seven (7) days of notification**
- To renew registration annually
- That the contact information, particularly the email address provided, will be used by RecycleSmart to communicate updates and information about the C&D programs and registration responsibilities
- To notify RecycleSmart in writing if any of the information in the original application on file with RecycleSmart changes in any material respect, and to file a new application if required
- To provide project and building permit number(s) identifying the source of the C&D Debris for each load delivered for reporting on jurisdiction Waste Management Plans (WMP) *and* make available to RecycleSmart upon request
- That the vehicle(s) and each operator have all necessary permits, authorizations or licenses required by any local State or Federal agency and all necessary insurance to operate the vehicle(s)
- That each operator has no outstanding notices of violation from any Federal, State or local agency that could affect permits, authorizations or licenses required for continued operation
- That the vehicle(s) owner is responsible for compliance by any operator(s) of any vehicle(s) covered by this application
- That violation of any conditions may lead to suspension of registration, imposition of additional conditions, or revocation of the registration. Violation of Ordinance No. 12-2 may lead to denial of future registration, civil action for damages, injunctive relief, and/or prosecution as a misdemeanor

**Section I - Contact Information (Print Clearly)**

Business:	<b>Public Phone:</b> ( ___ ) ___ - ____
Address:	Staff Contact Name:
City, State, Zip:	Staff Phone: ( ___ ) ___ - ____
Business Address ( <i>if different</i> ):	Staff Email:
DBA:	Website:
Emergency Phone ( <i>required</i> ): ( ___ ) ___ - ____	Fax:

**Section II - Type of Business**

Corporation [ ] State of Incorporation : \_\_\_\_\_  
Partnership [ ] Type : \_\_\_\_\_  
Individual [ ] Name of Owner : \_\_\_\_\_  
Other [ ] Explanation : \_\_\_\_\_

**Section III - Business License Numbers**

License Number	Jurisdiction
	Walnut Creek
	Orinda
	Lafayette
	Moraga
	Danville
	Contra Costa County

**Section IV - Personnel**

**Attachment A:** Submit all contact names, first and last name, of personnel employed to work in the RecycleSmart service area.

**Section V - Quarterly Reporting**

Registered C&D Transporters must submit quarterly hauling reports 30 days after the close of each quarter. **Late reports will be subject to a \$50.00 late fee.**

Reporting Period	Report Deadline
January 1 – March 30	April 30
April 1 – June 30	July 30
July 1 – September 30	October 30
October 1 – December 30	January 30

Reporting Contact : \_\_\_\_\_  
Email Address : \_\_\_\_\_ Phone: \_\_\_\_\_

**Section VI - Vehicle Information**

**Attachment B:** Attach additional sheets if necessary. **Vehicle(s) must be constructed and securely covered to prevent unintended loss of contents.**

Vehicle ID No.	License No.	Load Capacity	Type (Flatbed, Rear Loader, Etc.)	No. of Axles

Type(s) of cover(s) used on vehicle(s) for containing contents:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section VII - Containers**

Type(s) of container(s) used for collection (check all that apply).

<u>Container Type</u>	<u>Use</u>	<u>No. in Current Inventory</u>
Roll-off Boxes	[ ]	_____
Bins	[ ]	_____
Carts/Cans	[ ]	_____
Compactor Boxes	[ ]	_____
Other (please explain)	[ ]	_____

## **Section VIII - Insurance Requirements**

Minimum scope of insurance (refer to Ordinance No. 19-1).

**Attachment C:** Comprehensive General Liability

**Attachment D:** Automobile Liability

**Attachment E:** Workers' Compensation

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### **Definition of Construction & Demolition (C&D) Debris**

“Construction and Demolition Debris” shall mean solid wastes, such as building materials, packaging and inerts resulting from construction, remodeling, repair and demolition operations on pavement, houses, commercial buildings, and other structures, which are suitable for reuse or processing at a recycling facility.

Building materials and solid wastes generated from construction and demolition activities, include, but are not limited to, fully-cured asphalt, concrete, brick, rock, soil, lumbar, gypsum wallboard, cardboard and other associated packaging, roofing material, ceramic tile, carpeting, fixtures, plastic pipe, metals, tree stumps and other vegetative matter resulting from land clearing and landscaping for construction, deconstruction or land developments.

## **Application Process**

**STEP 1:** DUE TO COVID-19, SCAN AND EMAIL YOUR COMPLETE APPLICATION AND ATTACHMENTS TO ASHLEY LOUISIANA AT [ASHLEY@RECYCLESMAART.ORG](mailto:ASHLEY@RECYCLESMAART.ORG).

**STEP 2:** AND MAIL YOUR COMPLETE APPLICATION *with all attachments* and \$370.00 annual registration fee, with your check written out to the “Central Contra Costa Solid Waste Authority” (CCCSWA):

Central Contra Costa Solid Waste Authority  
Attn: C&D Transporter Registration  
1850 Mt. Diablo Blvd., Suite 320  
Walnut Creek CA 94596

If approved, you will receive your permit within 7-10 business days via email. If you would like a printed copy mailed, please contact RecycleSmart.

**I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_