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## **BOARD OF DIRECTORS REGULAR MEETING**

### **AGENDA**

**MARCH 24, 2022 – 3:00 P.M.**

#### **Teleconference/Public Participation Information**

This meeting will be held *exclusively* via teleconference participation of a quorum of Board members in locations not open to the public in compliance with the Governor’s Executive Order N-25-20 (March 12, 2020) as superseded by Order N-29-20 (March 17, 2020), allowing for deviation of teleconference and physical location meeting rules otherwise required by the Ralph M. Brown Act. The purpose of the orders is to provide the safest environment for staff and the public consistent with Contra Costa County Health Services’ current public health recommendations, while allowing the public to observe and address the Board.

For this meeting, there will be no physical location from which members of the public may observe the meeting. Instead:

- Members of the public are welcome to submit written comments via email to the Board Secretary at [Authority@RecycleSmart.org](mailto:Authority@RecycleSmart.org) prior or during the time for public comment at the meeting. The Board Secretary will share all comments with the Board at the meeting and make them part of the public record.
- Members of the public are also welcome to observe and address the Board telephonically, at the appropriate time for public comment during the meeting, following these instructions:

Please click the link below to join the webinar:

**Link to join Webinar:** <https://us02web.zoom.us/j/85332589396>

**Or iPhone one-tap:** 1-669-900-6833 or 1-408-638-0968

**Webinar ID:** 853 3258 9396

During the meeting, the Chair will call for public comment. If you wish to address the Board, please so indicate at that time and the Chair will add you to the speaker list and call your name when it is your turn.

**Note: To improve everyone’s opportunity to participate, please mute your computer or phone until you are called to speak.**

In accordance with the Americans with Disabilities Act, California Law, and the Governor’s Executive Orders, it is the policy of the Central Contra Costa Solid Waste Authority to offer its public meetings in a manner that is readily accessible to everyone, including those with disabilities. Any individual with a disability may request reasonable modifications or accommodations so that they may observe and address the Board at this teleconference meeting. If you are disabled and require special accommodations to participate, please contact the Board Secretary at least 48 hours in advance of the meeting at [Authority@RecycleSmart.org](mailto:Authority@RecycleSmart.org) with the following information: name, phone number, email, and type of assistance requested.

**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENT ON ITEMS NOT ON THIS AGENDA**

When addressing the Board, please state your name, company and/or address for the record. There is a three-minute limit to present your information. (The Board Chair may direct questions to any member of the audience as appropriate at any time during the meeting.)

**3. CONSENT ITEMS**

All items listed in the Consent Calendar may be acted upon in one motion. However, any item may be removed from the Consent Calendar by request by a member of the Board, public, or staff, and considered separately.

- a. Approve Minutes of the Regular Board Meeting on February 24, 2022\*
- b. Adopt Resolution 2022-04, Approving continued use of teleconferencing for the meetings of all CCCSWA legislative bodies under Assembly Bill 361\*
- c. Authorize positions on 2022 bills as recommended by the Legislative Committee, and Authorize the Executive Director to send support letters for those bills\*

**4. ACTION ITEMS**

- a. Provider Services Agreement for Professional Accounting Services\*  
Authorize the Executive Director to enter into a Provider Services Agreement with JJACPA, Inc. for Professional Accounting Services at a cost not-to-exceed \$90,300.
- b. Chair and Vice Chair Elections  
Elect CCCSWA Board Chair and Vice Chair for 2022-2023.

- c. Resolution Recognizing Matthew Francois as Chair for the CCCSWA Board of Directors\*  
Adopt Resolution No. 2022-05, Recognizing Matthew Francois for his leadership during his term as Chair of the CCCSWA Board of Directors.
- d. Franchise Agreement Ad Hoc Committee Appointment (Chair Sos)  
Consider establishing and appointing Board Members to an ad hoc committee regarding franchise agreement procurement strategy, negotiations and related matters.

**5. INFORMATION ITEMS**

These reports are provided for information only. No Board action is required.

- a. Executive Directors Report\*
- b. Future Agenda Items\*

**6. BOARD COMMUNICATIONS AND ANNOUNCEMENTS**

**7. ADJOURNMENT**

*\*Corresponding Agenda Report or Attachment is included in this Board packet.*

<p style="text-align: center;"><b><u>ADDRESSING THE BOARD ON AN ITEM ON THE AGENDA</u></b></p> <p>Persons wishing to speak on PUBLIC HEARINGS and OTHER MATTERS listed on the agenda will be heard when the Chair calls for comments from the audience, except on public hearing items previously heard and closed to public comment. The Chair may specify the number of minutes each person will be permitted to speak based on the number of persons wishing to speak and the time available. After the public has commented, the item is closed to further public comment and brought to the Board for discussion and action. There is no further comment permitted from the audience unless invited by the Board.</p>
<p style="text-align: center;"><b><u>ADDRESSING THE BOARD ON AN ITEM NOT ON THE AGENDA</u></b></p> <p>In accordance with State law, the Board is prohibited from discussing items not calendared on the agenda. For that reason, members of the public wishing to discuss or present a matter to the Board other than a matter which is on the Agenda are requested to present the matter in writing to RecycleSmart Board Secretary at least one week prior to a regularly scheduled Board meeting date. If you are unable to do this, you may make an announcement to the Board of your concern under PUBLIC COMMENTS. Matters brought up which are not on the agenda may be referred to staff for action or calendared on a future agenda.</p>
<p style="text-align: center;"><b><u>AMERICANS WITH DISABILITIES ACT</u></b></p> <p>In accordance with the Americans With Disabilities Act and California Law, it is the policy of the Central Contra Costa Solid Waste Authority dba RecycleSmart to offer its public meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require special accommodations to participate, please contact RecycleSmart Board Secretary at least 48 hours in advance of the meeting at (925) 906-1801.</p>