

# Issue RFP for Collection Services

Board of Directors Meeting  
October 24, 2024



# Collection Services

- Collect
  - Solid waste
  - Recyclable materials
  - Commingled organics
  - Commercial food scraps
- From
  - Single-family homes
  - Multi-family dwellings
  - Commercial businesses
- **On the scheduled collection day**



# Collection Services

- Deliver commercial food scraps to Republic's transfer station in Martinez
- Deliver all other materials to MDRR's transfer station / MRF in Pittsburg
- Container replacement & repair
- Billing & customer service
  - 5 dedicated customer service representatives
  - Local call center
- Outreach and technical assistance
  - Distribution of Authority-provided public education materials and indoor containers
  - Diversion opportunity assessments
  - Special events



# RFP Schedule

ACTIVITY	COMPLETION DATE
Authority releases RFP for Collection and Processing Services	October 25, 2024
Deadline for submittal of written questions before the pre-proposal meeting	November 8, 2024
<p><b>Mandatory in-person pre-proposal meeting</b></p> <p>Walnut Creek City Hall            1666 North Main Blvd., 3<sup>rd</sup> Floor Conference Room            Walnut Creek, CA 94596</p>	<p><b>November 15, 2024</b>  <b>10 a.m. – 11 a.m. PT</b></p>
Deadline to submit additional written questions	December 6, 2024
<b>Proposers submit proposals</b>	<p><b>February 7, 2025</b>  <b>3:00 p.m. PT</b></p>
Authority conducts preliminary evaluation, clarifies proposal questions	February – March 2025
Authority conducts in-person interviews with one or more proposers	March 10-14, 2025
Authority completes negotiations with one or more proposers	April – August 2025
Authority Board approves selected contractor	August 2025
Selected contractor begins providing service	March 1, 2027

# Vehicles

- Meet, but not exceed, State requirements for Zero Emission Vehicles (ZEV's)
- Percentage of ZEV's used in the Authority's service area no higher than the ZEV percentage for the hauler's fleet Statewide
- Phase in ZEV costs as they are incurred
- No requirement for all new vehicles
- No preference for vehicle fuel

# Key Collection Agreement Terms

- 15-year term
- Use existing carts and bins
- Cost-based rate adjustment in year 4, then every 3 years
- Multi-index rate adjustments in other years
- “Bundled” recyclables and organics service at no additional charge for all sectors
- Alternative bids for unlimited SFD recyclables and organics collection at no additional charge
- 5 Sustainability Advisors
- Adding the community of Canyon

# Evaluation Criteria

- Environment
  - Reducing greenhouse gas emissions
  - Diverting waste from landfills
    - Contamination detection and reduction
- Service Quality
  - Collection on the scheduled day
    - Customer credits for missed collections
  - Containers replaced upright with lids closed
  - Minimize litter, spills, and leaks
- Cost
- Technical Proposal

# Hiring of Displaced Employees

- All proposers must make offers of employment to any displaced non-management employees of the previous contractor
- Commensurate wages and benefits
- Honor existing seniority



# Development of Truck Yard Parcel

- Authority to make Acme Landfill South Parcel property available to all collection proposers
- Proposer would be responsible for developing the truck yard
- Profit on development costs lower than for other costs
- Depreciate development costs over 30 years
- Authority to buy out after 15 years
- Truck yard rent is a pass-through cost

# Recommendation

**Release the Collection Services RFP and draft agreement as soon as the post-collection agreements have been fully executed and signed by both parties.**

<https://www.recyclesmart.org/rfp-collection-services/>



# Republic's Service Quality Metric

<b>Period</b>	<b>Week Beginning</b>	<b>Number of Missed Residential Collections on Incomplete Routes</b>	<b>Metric Met (2,700 or fewer)</b>
1	April 1	1,464	Yes
2	April 29	2,490	Yes
3	May 27	1,623	Yes
4	June 24	5,784	No
5	July 22	5,198	No
6	August 19	2,466	Yes
7	September 16	3,829	No