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BOARD OF DIRECTORS REGULAR MEETING

AGENDA

MARCH 27, 2025 – 3:00 P.M.

Walnut Creek City Hall, 3rd Floor Conference Room
(Use elevator by City Council Chambers)
1666 North Main Street, Walnut Creek

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT ON ITEMS NOT ON THIS AGENDA

If you would like to address the Board, please complete a speaker's card and submit it to Janna McKay, Secretary of the Board. When addressing the Board, please state your name and address for the record. There is a three-minute limit to present your information. (The Board Chair may direct questions to any member of the audience as appropriate at any time during the meeting.)

3. WELCOME NEW BOARD MEMBER BRIAN DOLAN, TOWN OF MORAGA

4. CONSENT ITEMS

All items listed in the Consent Calendar may be acted upon in one motion. However, any item may be removed from the Consent Calendar by request by a member of the Board, public, or staff, and considered separately.

- a. Approve Minutes of the Regular Board Meeting on February 27, 2025*
- b. Authorize positions on 2025 bills as recommended by the Legislative Committee and Authorize the Executive Director to send letters as appropriate*

5. ACTION ITEMS

- a. Chair and Vice Chair Appointments
Elect CCCSWA Board Chair and Vice Chair for 2025-2026.
- b. Resolution Recognizing Gina Dawson as Chair of the CCCSWA Board of Directors*
Adopt Resolution No. 2025-02, Recognizing Gina Dawson for her leadership during her term as Chair of the CCCSWA Board of Directors.

6. PRESENTATION ITEMS

- a. Update on Republic's Collection Service Quality Metrics and Comparison with other Jurisdictions*

David Krueger, Executive Director, RecycleSmart

7. INFORMATION ITEMS

These reports are provided for information only. No Board action is required.

- a. Edible Food Recovery Videos
- b. Award for Outstanding Events from Center for the Community Arts
- c. Executive Directors Monthly Report*
- d. Future Agenda Items*

8. BOARD COMMUNICATIONS AND ANNOUNCEMENTS

9. ADJOURNMENT

**Corresponding Agenda Report or Attachment is included in this Board packet.*

ADDRESSING THE BOARD ON AN ITEM ON THE AGENDA

Persons wishing to speak on PUBLIC HEARINGS and OTHER MATTERS listed on the agenda will be heard when the Chair calls for comments from the audience, except on public hearing items previously heard and closed to public comment. The Chair may specify the number of minutes each person will be permitted to speak based on the number of persons wishing to speak and the time available. After the public has commented, the item is closed to further public comment and brought to the Board for discussion and action. There is no further comment permitted from the audience unless invited by the Board.

ADDRESSING THE BOARD ON AN ITEM NOT ON THE AGENDA

In accordance with State law, the Board is prohibited from discussing items not calendared on the agenda. For that reason, members of the public wishing to discuss or present a matter to the Board other than a matter which is on the Agenda are requested to present the matter in writing to RecycleSmart Board Secretary at least one week prior to a regularly scheduled Board meeting date. If you are unable to do this, you may make an announcement to the Board of your concern under PUBLIC COMMENTS. Matters brought up which are not on the agenda may be referred to staff for action or calendared on a future agenda.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans With Disabilities Act and California Law, it is the policy of the Central Contra Costa Solid Waste Authority dba RecycleSmart to offer its public meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require special accommodations to participate, please contact RecycleSmart Board Secretary at least 48 hours in advance of the meeting at (925) 906-1801.

**REGULAR BOARD MEETING OF THE
CENTRAL CONTRA COSTA SOLID WASTE AUTHORITY
HELD ON FEBRUARY 27, 2025**

The regular Board Meeting of the Central Contra Costa Solid Waste Authority's (CCCSWA's) (RecycleSmart) Board of Directors convened at Walnut Creek City Hall, 3rd Floor Conference Room, 1666 North Main Street, City of Walnut Creek, Contra Costa County, State of California, on February 27, 2025. Chair Gina Dawson called the meeting to order at 3:00 P.M.

PRESENT: Board Members: Candace Andersen, Vice Chair
Newell Arnerich
Ken Carlson
Gina Dawson, Chair
Matt Francois
Lisa Maglio
John McCormick
Renee Morgan
Janet Riley
Cindy Silva

ABSENT: Board Members: Brian Dolan
Darlene Gee

Staff members present: David Krueger, Executive Director; Janna McKay, Secretary to the Board; Grace Comas, Senior Accountant; Judith Silver, Senior Program Manager; Ashley Louisiana, Program Manager; Jennifer Faught, Contract Compliance Specialist; and Deborah L. Miller, CCCSWA Counsel.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT ON ITEMS NOT ON THIS AGENDA

No written comments were submitted, or oral comments made, by any member of the public.

3. CONSENT ITEMS

a. Approve Minutes of the Special Board Meeting on January 30, 2025

MOTION by Board Member Silva to approve Consent Item a, as submitted.
SECOND by Board Member Arnerich.

MOTION PASSED unanimously by a voice vote.

4. WELCOME NEW BOARD MEMBER BRIAN DOLAN, TOWN OF MORAGA

Board Member Brian Dolan was not present at this time.

5. PRESENTATIONS

- a. Fiscal Year 2024-2025 Mid-Year Budget Report
David Krueger, Executive Director, RecycleSmart
Grace Comas, Senior Accountant, RecycleSmart

Executive Director David Krueger presented the mid-year budget report from the period July 1 through December 31. He reported that expenses were tracking as expected. The JPA revenue appears to be coming in lower than expected, but Mr. Krueger stated that is due to the difference between the rate year, which started in March, and the fiscal year which started in July. He said that in the next franchise agreement the rate year will be the same as the fiscal year, in order to simplify accounting. He explained why some line items were less than 50 percent, such as non-new franchise related legal expenses were currently under budget primarily due to Legal Counsel spending the majority of her time on the new franchise development, and some diversion activities such as festivals would not start until spring.

Mr. Krueger anticipated an ending fund balance of \$3.4 million after the \$1 million reimbursement for the procurement that would come from the collection proposer in August or September 2025. He noted that this \$3.4 million fund balance (except for the portion of it needed to maintain a 20% General Fund reserve) would be available for the Board to distribute to the individual Member Agencies' reserve funds where it could be used to reduce rates.

Mr. Krueger also noted that the agency had already been reimbursed for post-collection procurement expenses of \$327,000. The collection agreement award was expected to be made in July and reimbursement from the selected proposer would be expected in August or September and accrue back to this fiscal year.

- b. 2024 Route Review Findings, Photos, and Truck Technology
Judith Silver, Senior Program Manager, RecycleSmart

Senior Program Manager Judith Silver stated that route reviews were required annually by SB 1383, and SB 1383 Local Assistance Grant funds would pay for those reviews through 2026. RecycleSmart has 69 routes, the agency's contractor SCS Engineers was doing the field work, and a new software called Zabble was also being used in the field. The information from the route reviews is memorialized in Recyclist, the software Republic Services, Inc. uses to track their technical assistance and outreach. She stated the goal of the route reviews was not to reject or be punitive but to inform and educate.

Ms. Silver described the methods of communication used to inform the public when auditors were in the field to make everyone, including local Member Agency police departments, aware of the work that was being done to ensure safety. To date, there had been no confrontations in the field and most people had been friendly.

Ms. Silver described the Zabble AI software and explained how and why it was useful. She stated the software took top-down photos of the carts, although RecycleSmart had advised its contractor not to retain those photos, which she noted might be a missed opportunity that she would like to discuss.

Ms. Silver reported on the field work in 2024 when about 2,000 lid flips across all types and sectors of residential, commercial and multifamily had occurred; tags were left when there were good and bad results found; and she described the educational follow-up to the field work through email, phone calls, letters or in-person visits for commercial and multifamily accounts. She suggested the photos would be very helpful in the follow-up to commercial and multifamily sectors. The Board offered kudos to the information being provided in the RecycleSmart newsletters.

Ms. Silver explained that there was still a lot of good stuff being found in the landfill carts that should be migrated to other carts. She identified some of the specific items found and stated there was opportunity for improvement.

Board Member Arnerich referred to the category of “landfill contamination” and expressed a preference for a different word to describe recyclable and compostable items placed in the landfill cart other than “contamination.”

Ms. Silver reported that many firms were approaching RecycleSmart staff to identify new technologies such as on-truck camera technology to help encourage desired practices with respect to contamination. The Authority’s Collection Services Request for Proposals (RFP) had asked proposers to offer ideas and plans for how to manage contamination. She explained that Republic could reject a container as being too contaminated and charge a go back fee.

Ms. Silver responded to questions and explained how routes were selected for inspection under the SB 1383 regulations where RecycleSmart would be looking at a random 25 accounts on each route each year organized by efficiency and also by population.

Mr. Krueger added that SB 1383 required every route to be audited every year and staff had taken into account representative samples from all the member agencies of the accounts to be audited.

Ms. Silver explained that of all multifamily accounts only one was not in compliance with the requirement to have recycling and organics services or a waiver, and of all 1,900 commercial accounts only six were not in compliance. She also reported that the Waste Characterization Study by HDR would start next week, and she identified the dates when the study would take place, recommending that interested members of the Board take the opportunity to see it in action.

Ms. Silver sought consensus on permission to retain photos taken during the route audit field work process to use as a follow-up tool for commercial and multifamily education after which they could be tossed. She suggested the photos would not be inappropriate given that the use of cameras was becoming more normal in the field, she stated that AI could automate and customize feedback, and commented that the route review program may be changed in 2027 depending on the proposals received.

Board Member Arnerich suggested that much of the contamination was due to a lack of information on what was currently allowed in each cart since the rules had changed and would change again. He suggested that each cart had to clearly include that information to better inform ratepayers and to improve sorting.

Ms. Silver clarified the current follow-up process for multifamily and commercial, reiterated the desire for photos to use as a tool during the follow-up conversations, and explained that the route monitoring would occur every year pursuant to SB 1383 in an effort to reduce contamination.

She added that the Waste Characterization Study would be a thorough review of the 62 categories, a one-off deep sort to capture information and the Study was separate from the annual lid flip audits.

A discussion developed on the need to better educate ratepayers on the appropriate sorting of trash into the appropriate carts with information to that effect on the carts themselves.

No written comments were submitted, or oral comments made, by any member of the public.

While the agenda item was not an action item, by consensus, the Board supported the idea to retain photos to use as a tool during follow-up conversations with multifamily and commercial ratepayers given the fact that the use of photos was almost universal.

Ms. Silver invited Board Members to observe the Waste Characterization Study at the Martinez Transfer Station during March. She said that she would email potential times and dates for Board Members to sign up to observe the study.

c. RecycleSmart Mission Statement
David Krueger, Executive Director, RecycleSmart

Executive Director Krueger presented RecycleSmart's current Mission Statement:

The Central Contra Costa Solid Waste Authority dba RecycleSmart is dedicated to developing and delivering high quality, cost effective solid waste reduction, recycling, and refuse programs that provide and promote sustainability in our communities.

Mr. Krueger stated that updates to the Mission Statement had been considered at the RecycleSmart retreat in January, after which the discussion had been synthesized into two options:

RecycleSmart provides efficient, high-quality collection, processing, and education programs that promote waste prevention, reuse, edible food recovery, recycling and composting in our Central Contra Costa County communities.

RecycleSmart provides efficient, high-quality collection, processing, and education programs that provide and promote sustainability in our Central Contra Costa County communities.

The discussion focused on descriptive text, particularly on the terms "collection" and "processing," and while the agency knew what that meant whether ratepayers would know was questionable. There was also a discussion as to whether or not "edible food recovery" and "efficient" should be retained in the statement.

While the agenda item was not an action item, by consensus, the Board supported the following mission statement:

RecycleSmart provides efficient, high-quality waste prevention, reuse, recycling, composting, collection, processing and education programs in Central Contra Costa County communities.

6. INFORMATION ITEMS

Executive Director Krueger advised that the short video on edible food recovery would be presented at the next meeting. In addition, the proposers were originally to make a presentation to the full Board in March, although that had now been moved to the April meeting.

- a. Edible Food Recovery Short Video (Ashley Louisiana)
- b. Executive Director's Monthly Report
- c. Monthly Standing Agenda Items and Committee Meetings
- d. 2025 Board of Directors and Committee Assignments
- e. Future Agenda Items

7. BOARD COMMUNICATIONS AND ANNOUNCEMENTS

There were no Board communications or announcements.

8. ADJOURNMENT

The Board adjourned at approximately 4:10 P.M. to the regular meeting scheduled for Thursday, March 27, 2025 at 3:00 P.M. in the Walnut Creek Offices at Walnut Creek City Hall.

Respectfully submitted by:

Janna McKay, Executive Assistant/
Secretary to the Board of the
Central Contra Costa Solid Waste Authority,
County of Contra Costa, State of California



Agenda Report

TO: CCCSWA BOARD OF DIRECTORS
FROM: LEGISLATIVE COMMITTEE AND RECYCLESMAST STAFF
DATE: MARCH 27, 2025
SUBJECT: 2025 LEGISLATION RECOMMENDATIONS

SUMMARY

The Legislative Committee met on March 17 to discuss bills related to waste reduction and recycling. After discussion, the Committee decided which bills to support, oppose, or watch and directed Staff to bring these positions to the Board for approval. The Committee plans to meet again on April 17 to discuss bills as they have evolved during the legislative process.

RECOMMENDED ACTION

1. Authorize positions on 2025 bills as recommended by the Legislative Committee and Authorize the Executive Director to send letters as appropriate.

DISCUSSION

On March 17, the Legislative Committee discussed a number of bills currently before the California State Legislature related to waste reduction and recycling. The Committee recommends that the Board support three bills, oppose one bill, and watch five bills. The Committee will meet again on April 17 to discuss bills identified to be watched to consider whether a change in position would be appropriate. In addition, any newly relevant bills may be brought to the Committee at that time for discussion and direction.

- | | |
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| 1. | AB 80 (Aguiar-Curry) – Carpet recycling: product stewardship for carpet: fines – <i>Watch</i>

The act includes a product stewardship for carpet program and a successor carpet producer responsibility program and requires the product stewardship for carpet program to become inoperative upon the completion of certain conditions related to the implementation of the successor carpet producer responsibility program. The product stewardship for carpet program requires a manufacturer of carpets sold in this state, individually or through a carpet stewardship organization, to submit a carpet stewardship plan to the department, which is required to include specified elements, including achieving specified carpet recycling rates and a funding mechanism that provides sufficient funding to carry out the plan. The program authorizes the department to administratively impose a civil penalty of \$25,000 per day on any person in violation of the program if the violation is intentional, knowing, or negligent. This bill would instead authorize a civil penalty of \$25,000 per day if the violation is intentional or knowing. |
|-----------|--|

	<p>Policy Platform: Extended Producer Responsibility</p> <ul style="list-style-type: none"> – California Product Stewardship Council (CPSC) position: Sponsor – Cal Cities position: Watch
2.	<p>AB 337 (Bennett) – Greenhouse Gas Reduction Fund: grant program: edible food - Support</p> <p>Current law requires the Department of Resources Recycling and Recovery, upon appropriation, to administer a grant program to provide financial assistance to promote the in-state development of infrastructure, food waste prevention, or other projects to reduce organic waste, sort and aggregate or process organic and other recyclable materials into new, value-added products, or divert items from disposal through enhanced reuse opportunities. Current law requires the grant program to provide eligible financial assistance for certain activities, including activities that expand and improve organic waste diversion and recycling, including, but not limited to, the recovery of food for human consumption and food waste prevention. Current law specifies eligible infrastructure projects for purposes of the program, including, but not limited to, the construction of facilities to help develop, implement, or expand edible food waste recovery operations. This bill would expand the grant program to provide financial assistance for the recovery of edible food, as specified. The bill would specify that eligible infrastructure projects include transportation and software costs related to edible food recovery, and the construction or expansion of facilities to help develop, implement, or expand edible food waste recovery operations. The bill would require the department to consider the increased amount of edible food recovery capacity that the project will create when awarding a grant for edible food recovery.</p> <p>Policy Platform: Diversion Funding, Food Waste Reduction and Recovery</p> <ul style="list-style-type: none"> – Cal Cities position: Support
3.	<p>AB 436 (Ransom) – Composting facilities: zoning - Watch</p> <p>The California Integrated Waste Management Act of 1989 establishes the Department of Resources Recycling and Recovery to administer an integrated waste management program. Current law establishes a goal that statewide landfill disposal of organic waste be reduced from the 2014 level by 75% by 2025. This bill, on or before June 1, 2027, would require the Office of Land Use and Climate Innovation, in consultation with the Department of Resources Recycling and Recovery, to develop and post on the office’s internet website, a technical advisory, as provided, reflecting best practices to facilitate the siting of composting facilities to meet the organic waste reduction goals. The bill would require the office to consult with specified entities throughout the development of the technical advisory.</p> <p>Policy Platform: Recycling and Organics Processing Infrastructure</p> <ul style="list-style-type: none"> – Cal Cities position: Support – CPSC position: Support – Resource Recovery Coalition of California (MDRR’s trade association) position: Support

<p>4.</p>	<p>AB 473 (Wilson) – Environmental advertising: recyclability - <i>Oppose</i></p> <p>Current law prohibits a person from offering for sale, selling, distributing, or importing into the state any product or packaging for which a deceptive or misleading claim about the recyclability of the product or packaging is made. Current law provides that a product or packaging that displays a chasing arrows symbol, among other symbols, statements, or directions, is deemed to be a deceptive or misleading claim unless (1) the product or packaging is considered recyclable in the state pursuant to specified criteria and (2) is of a material type and form that routinely becomes feedstock used in the production of new products or packaging, except as provided. Current law, notwithstanding specified criteria, provides that a product or packaging is recyclable in the state if the product or packaging is part of, and in compliance with, a program established pursuant to state or federal law governing the recyclability or disposal of that product or packaging, as provided. This bill would delete the latter provision and would, notwithstanding specified provisions, require, before January 1, 2027, that a product or packaging that is a covered material, as defined, be considered recyclable in the state if the producer is approved by a producer responsibility organization to participate in that organization.</p> <p>Policy Platform: Waste Diversion, Packaging Reduction/Plastic Pollution</p> <ul style="list-style-type: none"> – Cal Cities position: Watch – Resource Recovery Coalition of California (MDRR’s trade association) position: Watch – Republic Services: Oppose – Californians Against Waste: Oppose
<p>5.</p>	<p>AB 762 (Irwin & Wilson) – Single-use Vaping Devices Sales Ban - <i>Support</i></p> <p>Would prohibit, beginning January 1, 2026, a person from selling, distributing, or offering for sale a new or refurbished disposable, battery-embedded vapor inhalation device in this state. The bill would define a “disposable, battery-embedded vapor inhalation device” to mean a vaporization device that is not designed or intended to be reused, as specified.</p> <p>Policy Platform: Waste Reduction, Toxics Reduction/Household Hazardous Waste Sponsored by CPSC/Rethink Waste/CAW/PIRG</p> <ul style="list-style-type: none"> – Cal Cities position: currently unknown – CPSC position: Sponsor – CAW position: Sponsor
<p>6.</p>	<p>AB 864 (Ward) – Hazardous waste: solar photovoltaic modules - <i>Watch</i></p> <p>Current law authorizes the Department of Toxic Substances Control to adopt regulations designating end-of-life photovoltaic modules that are identified as hazardous waste as a universal waste and subject to regulations applicable to universal waste management. This bill would exempt solar photovoltaic modules not identified as hazardous waste and treated as universal waste, as defined, from state hazardous waste regulations, if transferred to a designated recycler for legitimate recycling, as described, and if the facility meets specified criteria relating to registration permits, as provided.</p>

	<p>Policy Platform: Waste Diversion; Toxics Reduction/Household Hazardous Waste</p> <ul style="list-style-type: none"> – Cal Cities position: Watch – CPSC position: Support
7.	<p>SB 45 (Padilla & Blakespear) – Recycling: beverage containers: tethered plastic caps - Support</p> <p>The California Beverage Container Recycling and Litter Reduction Act defines “beverage container” to mean the individual, separate bottle, can, jar, carton, or other receptacle, however denominated, in which a beverage is sold, and that is constructed of metal, glass, or plastic, or other material, or any combination of these materials, but does not include cups or other similar open or loosely sealed receptacles. A violation of the act is a crime. Current law authorizes the Department of Resources Recycling and Recovery, subject to the availability of funds, to pay a quality incentive payment of up to \$180 per ton to qualified recyclers for thermoform plastic containers diverted from curbside recycling programs, as provided. This bill would delete that authorization. The bill would instead require, on and after January 1, 2027, if a beverage is subject to the act and offered for sale in a plastic beverage container with a plastic cap, the container to have a cap that is tethered to the container that prevents the separation of the cap from the container when the cap is removed from the container by the consumer. The bill would exempt, until January 1, 2028, any type of beverage container with a recycling rate of better than 70% for calendar years 2022 and 2023, as determined by the department, from compliance with that requirement. The bill would exempt beverage containers with a capacity of 2 liters or more and beverage containers that contain beer or other malt beverages, wine or distilled spirits, or 100% fruit juice from the scope of the bill.</p> <p>Policy Platform: Waste Diversion, Packaging Reduction/Plastic Pollution</p> <ul style="list-style-type: none"> – California Product Stewardship Council (CPSC) position: Support – Californians Against Waste (CAW) position: Sponsor – Resource Recovery Coalition of California (MDRR’s trade association) position: Support – Republic Services: Support – Cal Cities position: Watch
8.	<p>SB 279 (McNerney) – Solid waste: compostable materials - Watch</p> <p>Current law requires the Department of Resources Recycling and Recovery to adopt and revise regulations setting forth minimum standards for composting, in accordance with law. Current regulations require all compostable materials handling activities to obtain a permit prior to commencing operations and to comply with specified requirements. Current regulations specify 4 regulatory tiers for composting operations, with different requirements for each tier. The 4 tiers are excluded, enforcement agency notification, registration permit, and full solid waste facility permit. In the excluded tier, existing regulations specify the “excluded activities” that do not constitute compostable material handling operations or facilities and, therefore, are not subject to permit requirements or other regulatory requirements. One of the excluded activities is the composting of green material, agricultural material, food material, and vegetative food material, alone or in combination, if the total amount of feedstock and compost onsite at any one time does not exceed 100 cubic yards and 750 square feet. This bill would require that the total amount of</p>

	<p>feedstock and compost onsite at any one time not exceed 500 cubic yards instead of the 100 cubic yards and 750 square feet in the regulations.</p> <p>Policy Platform: Recycling and Organics Processing Infrastructure</p> <ul style="list-style-type: none"> – Cal Cities position: Watch – CAW position: Sponsor – Resource Recovery Coalition of California (MDRR’s trade association) position: “Concerns” – Republic Services: Oppose
9.	<p>SB 501 (Allen) – Household Hazardous Waste Producer Responsibility Act - <i>Watch</i></p> <p>This bill would create a producer responsibility program for products containing household hazardous waste and would require a producer responsibility organization (PRO) to ensure the safe and convenient collection and management of covered products at no cost to consumers or local governments.</p> <p>Policy Platform: Extended Producer Responsibility, Toxics Reduction/Household Hazardous Waste</p> <ul style="list-style-type: none"> – Cal Cities position: Support – Resource Recovery Coalition of California (MDRR’s trade association): Support – Republic Services: Support – Authority’s position on similar bill from last year: Support

RESOLUTION NO. 2025-02

**RESOLUTION OF
THE CENTRAL CONTRA COSTA SOLID WASTE AUTHORITY
(RECYCLESMART) RECOGNIZING GINA DAWSON
FOR HER LEADERSHIP AS CHAIR OF
THE CCCSWA BOARD OF DIRECTORS**

WHEREAS, Gina Dawson served as Chair of the Board of Directors of the Central Contra Costa Solid Waste Authority (CCCSWA) from March 28, 2024 through March 27, 2025; and

WHEREAS, Gina Dawson exercised proactive leadership during the tenth year of the Republic Services Franchise Agreement for collection, transfer, transport, processing, diversion and disposal services; and the Mt. Diablo Recycling Franchise Agreement for recyclable materials transfer, transport, processing, and diversion services, led the Board through a critical part of the procurement process for those services after 2027, including the award of the post-collection service agreements, drafting the collection services franchise agreement, and issuing the Request for Proposals for collection services, and;

WHEREAS, during Gina Dawson's tenure as Board Chair, the CCCSWA successfully continued working toward compliance with SB 1383 regulations, including compliance and reporting of SB 1383 requirements, receiving a Local Assistance Grant from CalRecycle, implementing the edible food recovery program including technical assistance to covered generators and inspections, implementing the route contamination monitoring program, issuing organics service waivers for commercial and multifamily accounts where applicable, educating the public and our member agencies about SB 1383 requirements; continued customer awareness of the CCCSWA through successful outreach and education about waste reduction and recycling services and programs; increased the agency's knowledge of potential areas for improvement; and maintained or enhanced many other innovative waste diversion programs, including the Schools Waste Reduction and Recycling Program, Construction and Demolition Debris Recycling, Home Composting, Reuse and Cleanup Days, participation at community events, and proper disposal of household hazardous waste materials including batteries, medical sharps and e-waste through curbside or drop-off programs in partnership with the Franchise service providers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Central Contra Costa Solid Waste Authority appreciates and wishes to commend and thank Gina Dawson for her leadership, service, and accomplishments during her term as Chair of the CCCSWA Board of Directors, and for a job exceedingly well done.

PASSED AND ADOPTED by the Central Contra Costa Solid Waste Authority Board of Directors on _____, by the following vote:

AYES: Members: _____

NOES: Members: _____

ABSENT: Members: _____

Candace Andersen, Chair
Central Contra Costa Solid Waste Authority,
County of Contra Costa, State of California

COUNTER-SIGNED:

APPROVED AS TO FORM:

Janna McKay, Secretary of the Board,
Central Contra Costa Solid Waste Authority,
County of Contra Costa, State of California

Deborah L. Miller, Counsel for the
Central Contra Costa Solid Waste Authority,
County of Contra Costa, State of California



Agenda Report

TO: CCCSWA BOARD OF DIRECTORS
FROM: DAVID KRUEGER, EXECUTIVE DIRECTOR
JENNIFER FAUGHT, CONTRACT COMPLIANCE SPECIALIST
DATE: MARCH 27, 2025

SUBJECT: UPDATE ON REPUBLIC'S COLLECTION SERVICE QUALITY
METRICS AND COMPARISON WITH OTHER JURISDICTIONS

RECOMMENDED ACTION

1. This report is provided for information only. No Board action is required.

DISCUSSION

This report analyses missed pick-ups in the Authority's service area over time and as compared to other jurisdictions.

Missed Pick-Ups in the Authority's Service Area Over Time

Staff has been tracking certain collection service quality metrics over the past two years. Since early 2023, Republic has been providing reports showing incomplete residential routes and either the percentage of the route, or more recently, the associated number of addresses missed, to the Authority on a weekly basis.

We also receive monthly reports showing the number of calls Republic receives for missed pick-ups. Unlike the incomplete route report, which reflects the number of addresses on the portion of the route that was not completed on the scheduled collection day, the number of calls for missed pick-ups in the monthly report reflects only customers who called about their missed pick-up, and also includes an unknown number of "courtesy returns" for customers who may have not had their carts set out before the trucks came by. The incomplete route report does not capture missed pick-ups that occurred on routes that were completed, while the calls listed in the monthly report would capture those missed pick-ups, provided that the customers called about them.

Staff has also been tracking the number of missed pick-ups on incomplete routes in four-week periods for purposes of calculating the special rate adjustment that can be earned by Republic for keeping misses under 2,700 per period. The following table shows the number of missed residential collections from the incomplete routes since April 1, 2024, by four-week period:

Republic's History of Meeting the Current Service Quality Metric

Four-week period beginning	Residential Missed Pick-Ups on Incomplete Routes	Met Service Quality Metric of No More than 2,700 MPU's in a four-week period
April 1, 2024	1,464	Yes
April 29, 2024	2,490	Yes
May 27, 2024	1,623	Yes
June 24, 2024	5,784	No
July 22, 2024	5,198	No
August 19, 2024	2,466	Yes
September 16, 2024	3,829	No
October 14, 2024	1,187	Yes
November 11, 2024	1,808	Yes
December 9, 2024	2,165	Yes
January 6, 2025	3,658	No
February 3, 2025	1,335	Yes

The metric of no more than 2,700 residential missed pick-ups on incomplete routes in a four-week period was negotiated between the Authority and Republic as a part of the Third Amendment to Republic's agreement. For each four-week period that Republic meets the service quality metric, they receive a special rate adjustment of approximately \$200,000.

Residential Missed Pick-Ups on Incomplete Routes: 2023 vs. 2024

Month	2023	2024
February	5,703	2,765
March	3,940	1,464
April	20,624	2,490
May	18,513	1,623
June	15,247	5,784
July	56,450	5,198
August	58,788	2,466
September	81,499	3,829
October	92,157	1,187
November	2,638	1,808
December	4,592	2,165
Average per month	32,741	2,798

According to the incomplete route reports submitted by Republic, the number of residential missed pick-ups on incomplete routes has decreased by 91% from 2024 to 2023. Authority staff has also experienced a significant reduction in missed pick-up complaints from 2023 to 2024. January 2023 data was not available.

Comparison to Missed Pick-Up Data from Other Jurisdictions

Staff requested data from other jurisdictions to get a sense of how many missed pick-ups other areas are experiencing compared to what the Authority’s customers are experiencing. We compared data for calendar year 2024. We divided the total number of missed pick-up calls for each jurisdiction by the number of customer accounts in that jurisdiction in order to normalize the call data for the size of the jurisdictions. We compared the percent of accounts that called regarding a missed pick-up in 2024. Some jurisdictions combined data for commercial and residential accounts, while others tracked them separately. We used residential data alone where available. We divided total missed pick-ups by total accounts and residential missed pick-ups by the number of residential accounts.

Each jurisdiction records and tracks missed pick-ups slightly differently. The common denominator for comparison was the number of customer calls received regarding missed pick-ups. This includes calls for “missed pick-ups” when the customers have actually failed to set out their carts before the truck came by, as well as missed pick-ups where the hauler did miss the container, but was able respond to the call, return to the service location, and collect the missed pick-up on the regularly scheduled collection day. The data below also includes calls for which the hauler was not able to collect the missed pick-up on the scheduled day, in some cases because they did not receive the call until after the scheduled pick-up day. There may also be multiple calls for one missed pick-up. “Calls” includes e-mails, notification via phone app, etc. in addition to phone calls.

2024 Missed Pick-Up Calls Received

Jurisdiction	Calls	Accounts	Percentage
SBWMA	31,389	93,090	34%
CCCSWA	18,877	67,500	28%
Brentwood	1,674	20,500	8%
Sunnyvale	1,360	33,000	4%
Concord & Pittsburg	1,716	50,174	3%
Palo Alto	333	19,800	2%

Note that the South Bayside Waste Management Authority (SBWMA), a JPA in San Mateo County, reported that their hauler was able to go back and collect the missed pick-up on the regularly scheduled day for all but 270 of their 31,389 missed pick-up calls in 2024. Pittsburg and Concord reported that they were able to collect all but 9 of their missed pick-ups on the scheduled day.

No other jurisdictions were tracking missed residential collections on incomplete routes in the same manner as CCCSWA. Other jurisdictions report that incomplete routes are a rare occurrence.

For most of the jurisdictions who provided data, including the CCCSWA, the call data is self-reported by the franchised hauler. In Sunnyvale, city employees staff the call center, and a private hauler provides collection. The Sunnyvale call data came from the city. In Brentwood, the city employees both staff the call center and drive the collection vehicles.



Agenda Report

TO: CCCSWA BOARD OF DIRECTORS
FROM: DAVID KRUEGER, EXECUTIVE DIRECTOR
DATE: MARCH 27, 2025
SUBJECT: EXECUTIVE DIRECTOR'S MONTHLY REPORT

SUMMARY

Central Contra Costa Solid Waste Authority (Authority) staff performs high-level programmatic and administrative tasks each month to provide outreach and education to residents, businesses, and schools to increase diversion and instill waste prevention practices. Staff manages the franchise agreements and customer service in addition to monitoring monthly reporting by our service providers. Staff also interacts with Member Agency staff, community groups, and regional partners on a variety of topics including SB 1383, legislation, and industry best practices.

RECOMMENDED ACTION

1. This report is provided for information only. No Board action is required.

DISCUSSION

Notable Events:

- As described in the Third Amendment to the Republic franchise agreement, the new service quality metric is 2,700 or fewer missed container pickups from residential subscribers on incomplete routes in a four-week period. The special rate adjustment for that was earned by Republic for the four periods in which they met the metric since April and has already been included in the rates for Rate Year 11. Now a new phase has begun that will affect the rates in Rate Year 12. For each period in which the metric is met, Republic is entitled to a special rate increase. For Rate Year 11 that amount was \$283,833. The Rate Year 12 amount will be a little higher due to the CPI adjustment that will happen when the annual percentage change is known next August. The following table shows the number of missed container collections and number of times Republic has met the metric. Agenda Item 6a provides more information on this topic.

Period	Week Beginning	Number of Missed Residential Collections	Metric Met (2,700 or fewer)
1	October 14, 2024	1,187	Yes
2	November 11, 2024	1,808	Yes
3	December 9, 2024	2,165	Yes
4	January 6, 2025	3,658	No
5	February 3, 2025	1,335	Yes

- On February 27, 2025, the California Parks and Recreation Society, District 3 of the Bay Area, awarded the Authority the **Outstanding Recreation Program of the Year** award for the 2024 Sustainability and Compost Camp in partnership with the City of Orinda. Ashley Louisiana accepted the award for the Authority alongside Sheena Wellman-Miner and Todd Trimble from the City of Orinda, who were both instrumental in developing the first annual Sustainability Camp. Staff is partnering with Orinda for a 2025 camp and is piloting a compressed version of the camp with the Town of Danville this summer.



- The Authority will have an outreach booth in partnership with Republic Services at the following **community events in April and May**:
 - Walnut Creek Earth Day, April 19
 - Lafayette Earth Day, April 27
 - Danville Interfaith EarthFest, May 4
- The **Annual Compost Giveaway** events, in partnership with Republic Services, are scheduled:
 - Saturday, April 26th in Alamo (intended for Danville, Walnut Creek and County residents), and,
 - Saturday, May 3rd in Lafayette (intended for Lafayette, Orinda and Moraga residents).

Residents can register for their respective event at: www.RecycleSmart.org/FreeCompost. Staff will share promotional outreach for these events with the jurisdictions.

Completed and Ongoing Activities:

- Each year, staff convenes a meeting of the Member Agency planning staff responsible for implementation of **GalGreen and Construction and Demolition** diversion. This year we met on February 25 and reviewed the number of 2024 CalGreen covered projects and the tons of C&D reuse and recycling generated by these projects within each member agency. We also discussed the Authority's C&D hauler permit process and the 3rd party facility verification procedures. A representative from Green Halo addressed questions and provided additional information and guidance on how to use Green Halo.
- Staff from the Authority, City of Walnut Creek and Republic Services were on hand at the **Women's Conference held at the Leshner Center** on March 4. Our team set up clear stream stations for trash, recycling and organics and helped conference attendees manage their lunch discards. This is the second year the Authority has assisted at this regional event.
- The Authority is partnering with the City of Walnut Creek to install **two new Big Belly compost units** alongside recycling and landfill (to complete a 3-stream waste station) at two waste stations downtown. City staff selected the stations with the most foot traffic. Authority staff is designing a new station wrap (artwork) that will introduce composting and encourage proper sorting with the use of visual aids and Hello Recycling Bin, an on-demand texting tool that the Authority has been utilizing. The City may plan a ribbon cutting once the stations are installed.
- The monthly **Member Agency liaison meeting** was held on March 13, 2025. The meeting was attended by CalRecycle Local Assistance and Market Development staff Kathleen Strickley and Mallory Burden and satisfies our annual obligation to provide CalRecycle with updates about our AB 939 and SB 1383 program implementation and compliance. Kim Lam from Republic Services also participated. Items discussed included SB 1383 compliance, outreach and education, waivers, route audits, edible food recovery technical assistance and compliance, the Waste Characterization Study, HHW programs and possible grant opportunities.
- Kathleen Strickley, the Authority's CalRecycle Local Assistance and Market Development liaison, will conduct her **annual visit to the Authority service area on March 24**, in conjunction with the annual call that took place on March 13. Staff will visit Foodware to Go commercial

business participant, Rising Loafer in Lafayette, Rossmoor TrashTalk volunteers, the new Compost Hub in Walnut Creek, City of Walnut Creek staff, a commercial food waste participant and visit the Contra Costa Transfer Station to view the Waste Characterization Study.

Member Agency Liaisons			
Name & Member Agency	Title	Email	Phone (925)
David Brockbank, County	Conservation Programs Manager	David.Brockbank@dcd.cccounty.us	655-2911
Cat Bravo, Danville	Management Analyst	cbravo@danville.ca.gov	314-3377
Anna Tolle, Lafayette	Planning Technician	ATolle@ci.lafayette.ca.us	299-3205
Darin Hughes, Orinda	Assistant Planner	dhughes@cityoforinda.org	253-4269
Cassius Carandang, Moraga	Assistant Planner	ccarandang@moraga.ca.us	888-7042
Candice Rankin Mumby, Walnut Creek	Sustainability Manager	rankinmumby@walnut-creek.org	943-5899 x2304

SB 1383 Completed and Ongoing Activities March

Waste Characterization Study

The Waste Characterization /Residential Waste Capture study sampling and sorting will be completed on March 28. Thanks to the incredible cooperation from Republic Services staff who helped with routing, operations and sorting space at the Martinez Transfer Station. Thanks to Board Members Gina Dawson, Cindy Silva and John McCormick for coming to observe.

The objective of the study is to determine statistically valid composition data regarding materials collected within the Authority's service area. Materials were sorted into 62 categories (e.g. mixed paper, cardboard, green glass, PET plastic, food-soiled paper, etc.)

Over the next few months, our contractor, HDR, will be analyzing the data and will prepare a report. Staff will provide a presentation on the study results at a future Board Meeting.

Staff participated in or attended the following meetings in March 2025

- Women's Conference, Leshner Center, March 4
- Bay Area Foodware Ordinance Working Group, March 6
- Lafayette Environmental Task Force, March 13
- California Organics Recycling Council Monthly Meeting, March 14

Future Agenda Items

TYPE	BOARD MEETING: 04/24/2025
C	Approve 03/27/2025 Minutes
A	Executive Director Performance Evaluation – Closed Session
I	Executive Director’s Monthly Report
P	Presentations from Collection Franchise Proposers

TYPE	BOARD MEETING: 05/22/2025
C	Approve 04/24/2025 Minutes
A	Operations and Reuse Fund Budgets for Fiscal Year 2025-26
I	Executive Director’s Monthly Report
P	Waste Reduction Student Scholarships

Note: Award of the Collection Franchise Agreement is scheduled for July 24, 2025.

TYPE

- C – Consent Item
- A – Action Item
- I – Information Item
- P – Presentation