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**STANDING FINANCE AND ADMINISTRATION
COMMITTEE MEETING**

AGENDA

APRIL 1, 2026 – 1:00 P.M.

RecycleSmart
1850 Mt. Diablo Blvd., Ste. 320
Walnut Creek, CA 94596

1. **CALL TO ORDER**
2. **PUBLIC COMMENT ON ITEMS NOT ON THIS AGENDA**

When addressing the Committee, please state your name, company or address for the record. There is a three-minute limit to present your information. (The Committee Chair may direct questions to any member of the audience as appropriate at any time during the meeting.)

3. **CONSENT ITEMS**

All items listed on the Consent Calendar may be acted upon in one motion. However, any item may be removed from the Consent Calendar by request by a member of the Committee, public, or staff, and considered separately.

- a. Approve Minutes of the Finance and Administration Committee Meeting on April 4, 2025*

4. **ACTION ITEMS**

- a. General Fund & Post Collection & Reuse Fund Budgets for Fiscal Year 2026-27*
Adopt the General Fund and Reuse Fund Budgets for Fiscal Year 2026-27, as set forth in Attachments A and B, or as amended by the Committee, and forward to the Board for approval.
- b. Allocation of Costs and Revenues to the Member Agencies*
Adopt the recommendations of Member Agency Cost and Revenue Allocation Ad Hoc Committee, as set forth in this report, and forward to the Board for approval.

5. COMMITTEE COMMUNICATIONS AND ANNOUNCEMENTS

6. ADJOURNMENT

**Corresponding Agenda Report or Attachment is included in this Board packet.*

ADDRESSING THE COMMITTEE ON AN ITEM ON THE AGENDA

Persons wishing to speak on PUBLIC HEARINGS and OTHER MATTERS listed on the agenda will be heard when the Chair calls for comments from the audience, except on public hearing items previously heard and closed to public comment. The Chair may specify the number of minutes each person will be permitted to speak based on the number of persons wishing to speak and the time available. After the public has commented, the item is closed to further public comment and brought to the Board for discussion and action. There is no further comment permitted from the audience unless invited by the Board.

ADDRESSING THE COMMITTEE ON AN ITEM NOT ON THE AGENDA

In accordance with State law, the Committee is prohibited from discussing items not calendared on the agenda. For that reason, members of the public wishing to discuss or present a matter to the Committee other than a matter which is on the Agenda are requested to present the matter in writing to RecycleSmart Board Secretary at least one week prior to a regularly scheduled Board meeting date. If you are unable to do this, you may make an announcement to the Committee of your concern under PUBLIC COMMENTS. Matters brought up which are not on the agenda may be referred to staff for action or calendared on a future

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans With Disabilities Act and California Law, it is the policy of the Central Contra Costa Solid Waste Authority dba RecycleSmart to offer its public meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require special accommodations to participate, please contact RecycleSmart Board Secretary at least 48 hours in advance of the meeting at (925) 906-1801.

**MINUTES OF THE
STANDING FINANCE AND ADMINISTRATION COMMITTEE MEETING
OF THE CENTRAL CONTRA COSTA SOLID WASTE AUTHORITY
HELD ON APRIL 4, 2025**

The meeting of the Standing Finance and Administration Committee of the Central Contra Costa Solid Waste Authority (CCCSWA) aka RecycleSmart, convened at 1850 Mt. Diablo Boulevard, Suite 320, Walnut Creek, County of Contra Costa, State of California on April 4, 2025. Chair Cindy Silva called the meeting to order at 8:00 A.M.

1. CALL TO ORDER AND ROLL CALL

PRESENT: Committee Members: Newell Arnerich*
Gina Dawson
Brian Dolan
Darlene Gee
Cindy Silva, Chair
*Arrived after Roll Call

ABSENT: Committee Member Candace Andersen

Staff members present: David Krueger, Executive Director; Janna McKay, Executive Assistant/ Secretary to the Board; Grace Comas, Senior Accountant; Judith Silver, Senior Program Manager; and Jennifer Faught, Contract Compliance Specialist.

2. PUBLIC COMMENT ON ITEMS NOT ON THIS AGENDA

No written comments were submitted, or oral comments made, by any member of the public.

3. CONSENT ITEM

- a. Approve Minutes of the Finance and Administration Committee Meeting on May 13, 2024

MOTION by Committee Member Dawson to adopt Consent Item a, as submitted.
SECOND by Committee Member Dolan.

MOTION PASSED unanimously by a voice vote.

4. ACTION ITEMS

- a. Operations Fund and Reuse Fund Budgets for Fiscal Year 2025-26
Adopt Operations Fund and Reuse Fund Budgets for Fiscal Year 2025-26, as set forth in Attachments A and B to the staff report dated April 4, 2025, or as amended by the Committee and forward to the full Board for approval.

Executive Director David Krueger recognized that there were new members of the Standing Finance and Administration Committee and he offered a primer to the process of developing the budget for the CCCSWA that would start July 1. He explained that the vast majority of funding comes from the garbage rates collected by Republic Services and then submitted to RecycleSmart to run its operations. He presented a chart to identify the current rates in effect and how those rates were distributed in that 73 percent of the funds were retained by Republic to fund the services it provided; 17 percent on average for member agency fees; 5 percent for JPA administration; and about \$2.5 million annually to Mt. Diablo Resource & Recovery (MDRR) to sort recyclables based on tonnage, and a flat \$1.1 million annually to MDRR to fund the Reuse Program and Clean-up Day.

Mr. Krueger noted a rule of thumb that if there was a desire to reduce the garbage rate on average by one percent, for instance, that would equate to \$735,000. He clarified that the current discussion related to the JPA administration and the processing for MDRR which together totaled approximately \$6 million in the current rate year. What had been proposed for the next fiscal year would be slightly less. He clarified that currently the fiscal year and the rate year were out of sync, although the new franchise agreement in 2027, the rate year will coincide with the fiscal year.

Mr. Krueger responded to questions and explained that the budget would be less than last year's budget because the one-time \$1.3 million procurement process cost would be completed, and that the \$1.3 million would be reimbursed by the winning proposer.

Mr. Krueger explained that while MDRR would be processing the recyclables, providing the Reuse Program and Clean-up Day, and picking up batteries at retail stores, all other services are provided by Republic Services, which includes picking up all three materials, transferring the garbage to the landfill, landfilling the garbage, transferring the organics to the compost facility, composting the organics, taking the commercial food waste and running it through the Thor and sending it to the East Bay Municipal Utility District (EBMUD), taking the recyclables to MDRR, and doing the billing and customer service.

Mr. Krueger noted that with the new contracts in 2027, the services would be divided differently and be paid for differently, which meant that the collection contractor would collect money from the customers, give it to RecycleSmart, and RecycleSmart will pay the landfill, transfer station, recycling facility, and composting facility, which would offer RecycleSmart greater control.

In further response to questions, Mr. Krueger explained that there were six member agencies including the County, with the franchise fee and the Vehicle Impact Fee (VIF) different for each member agency. The County does not have a VIF. He clarified that the VIF studies had been budgeted to be completed during this current fiscal year by HF&H Consulting.

Committee Member Gee was interested in the criteria to be used for the VIF study, which she explained was a topic of concern for Orinda. She wanted to understand the reevaluation process, and she understood a part of the criteria involved how much was being expended on Orinda's roads. She described Orinda's unique situation with respect to the VIF and agreed with Mr. Krueger's suggestion that HF&H discuss the criteria directly with some City of Orinda officials.

Mr. Krueger recognized that another study would be required after 2027, because the new trucks would be lighter and not damage the roads as much.

Mr. Krueger reiterated that the fund balance was starting out higher because the agency expected to receive the one-time payment of \$1.3 million that had been spent on the RFP process that would be reimbursed this year by the successful bidder. The JPA revenue would also go down the following year because there would no longer be that one-time reimbursement. He pointed out other aspects of the budget related to the large one-time expense followed by the large one-time revenue, described the proposed changes to some line items, reported that funds are now included in an interest-bearing account. He explained that the revenue categories labeled JPA revenue, recyclables processing revenue, and diversion revenue were not actually revenues generated by those activities, but funds needed from the ratepayers to pay for those expenses. He recommended considering combining those three categories into one category called “rate revenue” in the future. He explained that revenues were primarily generated by the rates, grants, recyclable revenue share, and interest.

With respect to expenses, Mr. Krueger stated that while the franchise expenses had been budgeted in the current budget there would be a carryover of approximately \$125,000 into the new budget; everything else was fairly standard although increased by inflation.

Mr. Krueger explained that every year there was a surplus, and while 20 percent would be kept as a contingency to the general fund, the remaining excess over expenditures could be distributed to the member agencies funds after the audit. Each member agency would have to request the use of its funds for appropriate uses such as to smooth rates or to invest in programs, services and projects that helped to improve recycling.

In terms of staff salaries, Mr. Krueger reported that the Personnel Committee recommended that the entire RecycleSmart staff get a 4.0 percent cost-of-living adjustment. The Personnel Committee also recommended the reclassification of the Executive Assistant/Secretary to the Board position from a clerk position to a program position to better reflect the role of that position, which involved an increase in compensation. There was also a step increase for the Senior Accountant position in this year’s budget. The Personnel Committee also designated Juneteenth as a paid holiday, which was consistent with most member agencies, and which now allowed staff a total of 13 paid holidays.

In addition, a facilitator had been budgeted for the Board retreat next year, the postage machine had been eliminated, and while the carpet had been due for replacement that replacement had been delayed and there was a question as to whether or not the carpet should be replaced in the new budget given that costs had increased. It was clarified that the carpet had last been replaced in 2010. After a brief discussion, the benefits of a Milliken carpet were identified as being green and 100 percent recyclable, and there was a determination to leave the \$20,000 in the budget for carpet replacement.

For diversion programs and services, Mr. Krueger stated the outreach budget would remain the same. The schools’ budget would be increased and since much of the school waste was disposable food ware, staff wanted to add \$30,000 to provide reusable food ware or dishwashers for some of the schools so that they would be able to use the reusables and eliminate single-use trash.

It was a conceptual program and the criteria as to eligibility and practicality remained unknown at this time. Mr. Krueger referred to a pilot project with some restaurants where the ongoing costs of labor, water and energy dealing with dishwashing was less than the cost of disposable food ware.

Mr. Krueger explained that the bottom line was that \$1.8 million had been distributed to member agencies this year and next year it was expected to deliver another \$2.6 million to member agencies. Member agencies could use these funds to smooth garbage rates for their residents and businesses.

Mr. Krueger referred to the Reuse Program, which was always the same \$1.1 million each year. Now a separate fund, he suggested that fund might be moved into the general budget instead of having two separate funds. He also noted there was \$85,000 sitting in the Reuse Program fund that had never been used and it might be good to have it moved to the general fund in the future.

With respect to programs, Judith Silver reported there had been a small increase in construction & demolition (C&D) this year. RecycleSmart funded Green Halo for the cities and towns to track diversion and waste management plans. The County would now join in with the Green Halo program and RecycleSmart would pay for the County's costs related to the RecycleSmart service area.

Ms. Silver responded to comments about outside haulers that might be taking the C&D to another area, and explained that staff monitored and permitted the haulers and required that C&D be taken to certified recycling facilities.

Mr. Krueger described the situation where RecycleSmart was attempting to make sure that the C&D recycling facilities convenient to the area were certified. The closest was the Martinez transfer station, which had been transferring mixed C&D to Republic's Newby Island recycling facility in San Jose. The C&D is now being transported from the Martinez transfer station to MDRR's C&D recycling facility in Pittsburg, which was now third-party certified.

Mr. Krueger stated that there had been 50 home composting trainings in the schools in the RecycleSmart service area last year. He confirmed that there are two compost giveaway events a year, and there was a pilot started this year at Heather Farms where anyone could go anytime to pick up compost, although it would no longer be at Heather Farms and the next destination was as yet unknown. The sustainability and compost summer camp would be expanded this year to Danville and continue to be held in Orinda. For outreach and education, he stated the quarterly direct-mail newsletter to single-family homes and multifamily tenants continued and the "Hello Recycling Bin" texting outreach tool would also continue to provide on-demand sorting information. He also highlighted a number of coming attractions in this category as shown in the staff report dated April 4, 2025.

Committee Member Silva recommended a cornhole game/event to teach proper sorting and playing it at fairs or similar events.

Committee Member Arnerich suggested contacting vector control because prior to the current contract, Danville could not recycle food waste because it had attracted a rodent problem that was

still impacting the Town. He questioned whether the right kind of containers were being used.

For coming attractions for outreach, Mr. Krueger noted that the Waste Characterization Study would identify how well people were sorting, which would lead into a new outreach program, and there would be a pilot for the “Hello Recycling Bin” at a high school or Saint Mary’s College. Paid Google ad campaigns would continue, and the Commercial Food Waste participant brochure would be updated.

Senior Program Manager Judith Silver stated with respect to grant funds that there had been two one-time SB 1383 implementation grants from the state. RecycleSmart used some of the grant funding to help cover edible food generators that were called out in SB 1383 as Tier 1 (supermarkets) and Tier 2 (large restaurants, assisted living facilities, schools) comply with the law. Contra Costa Health Services had been hired to observe and monitor compliance, and technical experts had been hired to help get them into compliance if they were not in compliance. There had also been capacity planning to handle the amount of food expected to be generated. Grant funds were also used to conduct the Waste Characterization Study.

Ms. Silver stated as part of the Waste Characterization Study and a capture study for the residential side, 62 categories had been chosen and good information was expected to help inform education going forward. She referred to the food donation process and the requirement in the law to maximize food donations and not to dump food, to keep a log and report from that log, and there had to be a contract for collection and a relationship with an edible food recovery organization. Two of the major food collectors in the county were in Concord so the City of Concord would report out the information collected. RecycleSmart was also working on a poster to understand supermarket department by department what needed to happen and how to maintain the edible food, primarily produce and proteins.

Mr. Krueger stated with respect to the Waste Characterization Study that one of the SB 1383 requirements was the purchase of compost. Under the current contract Republic provides compliance with the compost procurement requirement for free but in the new contract that service would not be offered for free. It would be a future expense in 2027. He explained how Alameda County had been able to reduce the amount of compost that it had to procure because of a recent Waste Characterization Study. In a meeting with CalRecycle this week, staff asked CalRecycle for the same consideration, although CalRecycle had indicated that RecycleSmart needed to address seasonality and also needed to include self-hauled materials in the study.

While there was not enough grant money to do another study, Mr. Krueger suggested that a cost-benefit analysis, if done, could save money for years and it might be worth doing. He stated RecycleSmart would still take care of the SB 1383 Recycled Organic Waste Procurement obligation on behalf of the member agencies. The value of energy from EBMUD and the value of compost giveaways also contributed towards meeting RecycleSmart’s procurement obligation under SB 1383.

Ms. Faught reported that the schools’ programs were running along with business as usual, with minor changes that she highlighted. She stated SB 1383 was being used to support the donation of edible food at schools and doing what needed to be done as Tier 2 edible food generators. There was an interest in pursuing the use of reusable food ware in place of plastic disposables.

Breakthroughs in the Danville area were reported with new staffing in the San Ramon Valley Unified School District (SRVUSD), which had made inroads in places where it was hard to do and a district-wide training for nutritional services people had gone well and people were getting more on board.

Ms. Faught reported that Abbe & Associates had been paid \$120,000 a year for the last six years, and \$30,000 was budgeted annually for Wastebusters and scholarship awards, and this year \$30,000 would be added for the Reusable Grant Program. She clarified that the amount of a Wastebusters award varied but was around \$1,500. The money was usually used to fund a green team. It could be used for anything, but it was usually used to support the program.

MOTION by Committee Member Dawson to adopt the Operations Fund and Reuse Fund Budgets for Fiscal Year 2025-26, as set forth in Attachments A and B to the staff report dated April 4, 2025, and forward to the full Board for approval.
SECOND by Committee Member Arnerich.

MOTION PASSED unanimously by a voice vote.

5. COMMITTEE COMMUNICATIONS AND ANNOUNCEMENTS

There were no communications or announcements.

6. ADJOURNMENT

There being no further business to come before the Committee, Chair Silva adjourned the meeting at 9:27 A.M.

Respectfully submitted by:

Janna McKay, Executive Assistant/
Secretary to the Board of the
Central Contra Costa Solid Waste Authority,
County of Contra Costa, State of California



Central Contra Costa Solid Waste Authority

Agenda Report

TO: FINANCE & ADMINISTRATION COMMITTEE

FROM: DAVID KRUEGER, EXECUTIVE DIRECTOR
GRACE COMAS, SENIOR ACCOUNTANT

DATE: APRIL 01, 2026

SUBJECT: GENERAL FUND & POST COLLECTION & REUSE FUND BUDGETS FOR FISCAL YEAR 2026-2027

SUMMARY

Fiscal Year 2026-27 draft budgets are being presented for Committee review and approval. The FY 2026-27 General Fund Budget (Attachment A) provides for the core operational and administrative functions of the Authority. The FY 2026-27 Post-Collection and Reuse Fund Budget (Attachment B) provides for payments to contractors for post-collection (e.g. landfill disposal, composting, recyclables processing) services and the Reuse and Cleanup Program. Eight months of FY 2026-27 (July 2026 – February 2027) will be during the terms of the current collection and post-collection agreements, and four months (March – June 2027) will be during the terms of the new collection and post-collection agreements.

The tables below show total fund balances and bank/investment account balances:

All Fund Balances - As of June 30, 2025	
General Fund	4,993,778
Reuse Fund	85,877
Member Agency Reserve Funds	17,772,408
Contra Costa County	3,088,268
Town of Danville	3,498,077
City of Lafayette	2,653,051
Town of Moraga	1,122,733
City of Orinda	1,349,060
City of Walnut Creek	6,061,219
Grand Total - All Funds	22,852,063
Bank and Investment Account Balances - As of June 30, 2025	
Wells Fargo	1,997,991
Local Agency Investment Fund (LAIF)	19,423,643
Total	21,421,635

The total fund balance does not match the total bank/investment account balance exactly due to accounts receivable/payable, prepaid expenses, and accruals.

RECOMMENDED ACTION

1. Adopt the General Fund and Reuse Fund Budgets for Fiscal Year 2026-27, as set forth in Attachments A and B, or as amended by the Committee, and forward to the Board for approval.

DISCUSSION

Background

The General Fund Budget provides the funds used for the day-to-day operations of the Authority. The FY 2026-27 Post-Collection and Reuse Fund Budget (Attachment B) provides for payments to contractors for post-collection (e.g. landfill disposal, composting, recyclables processing) services and the Reuse, Cleanup, and Bulky Item Program. A majority of the revenues in both funds are generated from the residential and commercial solid waste rates approved by the Board of Directors each year and collected by Republic Services (Republic). The approved FY 2026-27 (July 2026-June 2027) General Fund Budget will be incorporated into the solid waste rates for Rate Year 1 (March 2027-February 2028) of the new collection and post-collection service agreements.

Eight months of FY 2026-27 (July 2026 – February 2027) will be during the terms of the current collection and post-collection agreements, and four months (March – June 2027) will be during the terms of the new collection and post-collection agreements. Under new agreements the Authority will begin directly paying the providers of post-collection services. Republic will remit a corresponding portion of the rate revenue to the Authority for this purpose. While the Authority’s payments for post-collection services are pass-through costs, they will significantly increase the Authority’s overall revenues and expenses. Total budgeted expenses for both funds combined were \$7,185,286 in FY 2025-26 and are proposed to be \$15,646,132 in FY 2026-27.

Significant Proposed Changes for FY 2026-27

Staff is recommending the following changes to budget categories and funds in order to implement the new service agreements that will begin in March, 2027, and to clarify the source of revenues.

A. Expansion of the Reuse Fund to Include Post-Collection Revenues and Expenses

The Authority currently has two primary funds, the General Fund and the Reuse Fund. The Reuse Fund receives customer rate revenue from Republic to pay for the Reuse Program. The Authority pays MDRR to conduct the Reuse Program using the dedicated funds from the Reuse Fund. All other Authority revenues and expenses belong to the General Fund. In the past, the General Fund has also been referred to as the Operations Fund. Staff proposes just calling it the General Fund in the future.

Currently there are only two post-collection contracts for which the Authority pays the contractor directly: Recyclables Processing (MDRR) and Anaerobic Digestion (EBMUD). All of the other post-collection services (landfill disposal, transfer, food scraps processing, composting) are currently part of the collection agreement with Republic. Republic keeps the customer rate revenue needed to fund those services. Starting in March 2027, those post-collection services will be provided under separate contracts. Republic will remit a portion of the customer rate revenue to the Authority for those services, and the Authority will then pay the post-collection contractors. Because of this change, staff is recommending expanding the Reuse Fund to become the Post-Collection and Reuse Fund, which will

include all revenues and expenses to related to post-collection and reuse services. The payments to the post-collection contractors are non-discretionary, and placing the revenue to pay them in a special, dedicated fund ensures that those expenses will always be adequately funded. This proposal also groups similar expenses: Pass-through payments to contractors for core services in the Post-Collection and Reuse Fund and the Authority's expenses for administration, outreach, and compliance in the General Fund. Note that one of the new Post-Collection and Reuse Fund expenses is SB 1383 Compost Procurement. It is assigned to this fund because it will be included in the composting invoices from Recology.

B. Renaming Budget Categories

Currently the customer rate revenues that are remitted by Republic to the Authority are categorized as JPA, Diversion Programs, Post-Collection Processing, and Reuse Program Income in order identify their eventual use. Staff proposes combining and renaming these revenue categories as: 1) Rate Revenue for Administration, Outreach, and Compliance, and; 2) Rate Revenue for Reuse and Post-Collection. The purpose of this change is to more clearly identify the source of the revenue. The primary sources of Authority revenues are customer rates, grants, and interest.

In addition to renaming some of the revenue categories, staff proposes renaming Diversion Program Expenses as Diversion and Compliance Program Expenses, as compliance with State mandates is a significant part of our duties and goes beyond diversion of materials from landfill.

The two sets of tables on the next page illustrate the current and proposed funds and the budget categories in each fund:

Current

General Fund
Revenues
JPA
Diversion Programs
Post Collection Processing
Grant Revenue
Interest Earned & Other
Expenses
Personnel Services
Material and Supplies
Professional Services
Rent & Utilities
Post Collection Processing Cost
Recyclables Processing (MDRR)
Commercial Anaerobic Digestion (EBMUD)
Diversion Programs
Grant Expenses

Reuse Fund
Revenues
Reuse Program Income
Expenses
Reuse Program Expense (MDRR)

Proposed

General Fund
Revenues
Rate Revenue for Administration, Outreach & Compliance
Grant Revenue
Interest Earned & Other
Expenses
Personnel Services
Material and Supplies
Professional Services
Rent & Utilities
Diversion & Compliance Programs
Grant Expenses

Post-Collection & Reuse Fund
Revenues
Rate Revenue for Post Collection and Reuse
Expenses
Reuse, Clean Up, and Bulky Program (MDRR)
Commercial Anaerobic Digestion (EBMUD)
Composting (Recology)
Landfill Disposal (Republic)
Transfer (MDRR)
Commercial Food Scraps Processing (Republic)
Recyclables Processing (MDRR)
SB 1383 Compost Procurement (Recology)

Proposed General Fund Budget

C. Revenue

1. **Rate Revenue for Administration, Outreach & Compliance:** This is revenue to fund the Authority's administrative expenses and Authority's diversion and compliance (reduce, reuse, recycle, compost) programs that are not performed by Republic or MDRR. The amount of the fee is set each year by the Authority during the budget process and incorporated into customer rates during the next rate setting process. By approving the proposed budget, the Board is authorizing \$3,583,702 to be incorporated into the solid waste rates for Rate Year 1 (March 2027- June 2028) of the new agreements. The rate revenue is pro-rated when incorporated into the solid waste rates, because the rate year is March–February while the fiscal year is July–June. Rate Year 1 will be 16 months long so that beginning in Rate Year 2 the fiscal year and the rate year will be aligned.
2. **SB 1383 Local Assistance Grant Revenue:** The Authority was granted \$531,371 in a SB 1383 local assistance grant funding from CalRecycle in spring 2024. The Authority received an additional \$60,000 from the county's SB 1383 grant award. Therefore, the Authority received \$591,371 in total grant revenue. This grant funding is for SB 1383 implementation. Funds must be spent by November 1, 2026. The Authority spent \$275,138 in FY 2024-25, \$152,745 in FY2025-26, and will spend the balance of \$163,488 by November 1, 2026.
3. **Household Hazardous Waste Event Grant Revenue:** The Authority was granted \$100,00 in grant funding from CalRecycle to conduct a one-day household hazardous waste drop-off event in our service area. The grant funds must be spent by February 28, 2029, and staff plans to conduct the event in 2027.
4. **Interest Earned and Other Revenue:** The majority of "Interest Earned and Other Revenue" is interest earned on the \$19.4 million in reserve funds (including both General Fund and Member Agency reserves) placed in a Local Agency Investment Fund (LAIF), interest from the Authority's bank account. It also includes liquidated damages assessed on contractors and permit application fees from construction and demolition haulers.

D. Expenses

1. **Personnel Services:** expenses include staff salaries and benefits, worker's compensation, unemployment payments, Board Member remuneration, and temporary staffing on special projects. Expenses for this category total \$1,408,536. On March 11, 2026, Staff met with the Personnel Committee and the Committee voted to recommend that a 4.5% COLA increase be included in the FY 2026-27 draft budget for Finance Committee review. The \$1,408,536 in Personnel Services includes the 4.5% COLA increase for all Authority staff, including the Executive Director. See Attachment D for the proposed salary schedule.
2. **Materials and Supplies:** expenses include memberships and subscriptions, bank fees, office supplies, postage, reprographics, travel, staff development, and capital purchases. Expenses for this category total \$101,400.
3. **Professional Services:** expenses include legal services, computer troubleshooting and maintenance, auditing services, financial fees and services plus other consulting expenses generally not associated with a specific program. Professional Services expenses total \$568,000.

4. **Rent and Utilities:** expenses include insurance, office rent, and telephone charges. The new office lease commenced on August 1, 2020. Expenses for this category total \$206,526.
5. **Diversion and Compliance Programs:** expenses are used to cover solid waste diversion and regulatory compliance related activities as approved by the Board. Expenses for this category total \$1,299,240. A detailed description of each program, including accomplishments and goals, is provided in Attachment C
6. **SB 1383 Organics Compliance Grant Program:** grant expenses are used to cover programs specifically required by SB 1383 including annual route reviews, annual monitoring of Tier One and Tier Two edible food generators, and technical assistance to Tier One and Tier Two generators to improve food recovery and compliance. The grant funds are also being used to fund a one-time waste characterization study. Additional information about SB 1383 programs, including accomplishments and goals, is provided in Attachment C.
7. **Household Hazardous Waste Event Grant Expense:** The Authority was granted \$100,00 in grant funding from CalRecycle to conduct a one-day household hazardous waste drop-off event in our service area. The grant funds must be spent by February 28, 2029, and staff plans to conduct the event in 2027. The event is estimated to cost \$130,000. The additional \$30,000 is proposed as part of the Diversion and Compliance Programs budget.

E. Fund Balance

Based on the above estimated revenue and expenditures, the General Fund balance at the end of FY 2025-26 is estimated to be \$2,260,650. Of that amount, \$769,238 has been set aside as General Fund Reserve (20% of total budgeted expenditures for FY 2026-27).

Proposed Post-Collection and Reuse Fund Budget

The Post-Collection and Reuse Fund budget is set up exclusively for payments to contractors for post-collection services and the Reuse, Cleanup, and Bulky Item program. Republic Services collects these funds from rate payers and provides them to the Authority for payment to the contractors for their services. The proposed expenses and matching revenues for the Post-Collection and Reuse Fund budget are \$11,799,942 (Attachment B). This includes eight months of payments for the current Reuse program plus four months of payments to MDRR for the expanded Reuse, Cleanup and Bulky Item program. It also includes eight months of payments at current rates to MDRR for recyclables processing and EBMUD for anaerobic digestion of commercial food scraps, plus four months of payments to all post-collection services at the rates established in the new agreements.

ATTACHMENTS

- A. Operations Fund Budget for FY 2026-27
- B. Reuse Fund Budget for FY 2026-27
- C. Diversion and Recycling Programs Matrix
- D. July 1, 2026 Salary Schedule

**General Operations Fund
Fiscal Year 2026-27 Operations Fund Budget**

	<u>FY 2024-25</u> <u>Actuals</u>	<u>FY 2025-26</u> <u>Adopted</u> <u>Budget</u>	<u>Projected FY</u> <u>2025-26 EOY</u> <u>Actuals</u>	<u>Proposed FY</u> <u>2026-27</u> <u>Budget</u>
Beginning Fund Balance	\$ 3,201,539	\$ 3,812,407	\$ 4,993,778	\$ 2,260,650
<u>Revenues</u>				
JPA*	2,654,734	2,084,749	2,084,749	-
Diversion Program*	731,792	766,952	766,952	-
Post Collection Processing*	2,639,993	2,821,903	2,668,253	-
Rate Revenue for Administration, Outreach & Compliance	-	-	-	3,583,702
SB 1383 Local Assistance Grant	278,681	384,171	152,745	163,488
Household Hazardous Waste Event Grant	-	-	-	100,000
Recycling Revenue Share**	907,735	-	-	-
Interest Earned	970,182	801,552	838,866	842,103
New Franchise Development Reimbursement	1,324,000	-	23,000	-
Other	4,448	10,000	305	5,500
Miscellaneous	24	500	300	
Total Revenues	9,511,589	6,869,827	6,535,170	4,694,793
Total Funds Made Available	12,713,127	10,682,234	11,528,948	6,955,443
<u>Expenses</u>				
Full Time Staff Salaries	961,203	1,014,847	1,023,658	1,073,430
Benefits	272,665	304,456	300,535	324,106
Temporary Staff	4,408	5,000	-	5,000
Board Member Remuneration	5,400	6,000	6,000	6,000
Total Personnel Services	1,243,676	1,330,303	1,330,192	1,408,536
Copier Lease	8,660	9,200	8,200	9,300
Bank and Other Fees	17,728	18,800	18,327	18,800
Memberships Dues Subscriptions	9,341	9,715	9,085	12,500
Miscellaneous	149	300	200	300
Office Supplies	11,200	13,500	8,640	13,500
Postage	801			
Non-Capital Equipment/Furnishings	2,500	2,500	2,500	5,000
Staff Development/Travel/Conf/Meeting	21,040	27,500	23,700	30,000
Capital Furnishings/Equip		45,000	45,000	12,000
Total Materials and Supplies	71,419	126,515	115,652	101,400
Professional Svcs Contracts & Contractors	42,276	102,000	95,300	355,500
Financial Services	25,750	55,000	33,000	55,000
Legal	38,922	152,000	132,000	157,500
Total Professional Services	106,948	309,000	260,300	568,000
New Franchise Development	652,535	125,941	304,947	-
Total New Franchise Development	652,535	125,941	304,947	-
Insurance	34,006	35,706	41,737	45,139
Rent	143,025	148,601	148,598	152,567
Telephone	8,411	8,684	8,556	8,820
Total Rent and Utilities	185,442	192,991	198,891	206,526

**General Operations Fund
Fiscal Year 2026-27 Operations Fund Budget**

	<u>FY 2024-25 Actuals</u>	<u>FY 2025-26 Adopted Budget</u>	<u>Projected FY 2025-26 EOY Actuals</u>	<u>Proposed FY 2026-27 Budget</u>
C&D Program	16,560	30,220	24,216	32,340
Home Composting	18,713	37,000	34,882	37,000
Outreach & Education	479,633	504,232	339,536	830,000
SB1383 Program (Non Grant)	-	-	-	180,000
Household Hazardous Waste Event (Non Grant)	-	-	-	30,000
School Recycling	142,867	180,000	116,000	189,900
Special Events	5,631	15,500	7,502	-
Diversion & Compliance Program Expenses	663,404	766,952	522,136	1,299,240
Post Collection Processing Cost ¹	2,654,434	2,821,903	2,668,253	-
Total Post Collection Processing Costs	2,654,434	2,821,903	2,668,253	
SB 1383 Organics Compliance Grant Program	278,681	384,171	152,745	162,488
Household Hazardous Waste Event (Grant)				100,000
Total Expenses	\$ 5,856,538	\$ 6,057,775	\$ 5,553,116	\$ 3,846,190
Excess Revenue Over (Under) Expenditures	\$ 3,655,050	\$ 812,052	\$ 982,054	\$ 848,603
Contributions to Member Agencies ²	1,862,811	2,600,852	3,715,182	1,491,412
Nonspendable (Prepaid)	\$ 72,042	\$ -	\$ -	\$ -
Unassigned Fund Balance	\$ 3,715,181	\$ 817,052	\$ 1,491,412	\$ 848,603
General Fund Reserve Fund Balance (must equal 20% of Current Year's Budgeted Expenses)³	\$ 1,206,555	\$ 1,206,555	\$ 769,238	\$ 769,238
Ending Fund Balance	\$ 4,993,778	\$ 2,023,607	\$ 2,260,650	\$ 1,617,841
¹ The difference between post collection processing cost and post collection processing revenue is reconciled at the end of the fiscal year and is applied to the next rate year.				
² Per the approval of the Board Members on December 11, 2025 unassigned fund balance for the amount of \$3,715,182 were distributed to member agencies.				
³ General Fund Reserve (20% of Total Budgeted Expenditures) \$3,846,190*20% = \$769,238				
* Revenue from Republic (Customer Rates)				
**Revenue from MDRR (Sale of Recyclables.) Accrues to General Fund and is not automatically distributed to individual Member Agency Reserve Funds.				

Post Collection & Reuse Fund Budget Fiscal Year 2026-27			
	<u>FY 2025-26 Adopted Budget</u>	<u>Projected FY 2025-26 EOY Actuals</u>	<u>Proposed FY 2026-27 Budget</u>
<u>Revenues</u>			
Rate Revenue for Post Collection and Reuse	1,127,511	1,127,511	11,799,942
Total Revenues	1,127,511	1,127,511	11,799,942
<u>Expenses</u>			
Reuse Program (MDRR)	1,127,511	1,127,511	751,674
Reuse, Clean Up and Bulky Program (MDRR)			1,633,333
Commercial Anaerobic Digestion (EBMUD)			209,211
Composting (Recology)			1,643,243
Landfill Disposal (Republic)			1,413,925
Transfer (MDRR)			2,739,854
Commercial Food Scraps Processing (Republic)			102,594
Recyclables Processing (MDRR)			3,282,448
SB 1383 Compost Procurement (Recology)			23,660
Total Expenses	\$ 1,127,511	\$ 1,127,511	\$ 11,799,942
Excess Revenue Over (Under) Expenditures	-	-	-



Diversion and Recycling Programs

Program	Description	Accomplishments/Goals
<p>Construction and Demolition Program</p> <p>Cost: \$32,340</p> <p>Regulatory Requirement: Yes, CalGreen & SB 1383</p>	<p>Continue to improve RecycleSmart’s ability to track C&D diversion. The cost covers Member Agency use of the Green Halo “City Tracker” system. This is fundamental to monitor compliance with the Authority’s C&D Ordinance, CalGreen diversion requirements, and annual SB 1383 reporting to CalRecycle</p>	<p>Accomplishments:</p> <ul style="list-style-type: none"> ▪ Using the Green Halo software, tracked the diversion of 38,116 tons of C&D (reused and recycled) debris generated by 2,074 projects. ▪ Held an annual meeting with member agency planning staff to provide updates and address questions related to Green Halo and CalGreen. ▪ Initiated a new method for processing permit applications for registering C&D Transporters through the Green Halo platform. ▪ The County began using Green Halo in 2025. The Authority funds the County’s use of Green Halo within the Authority service area. <p>Goals:</p> <ul style="list-style-type: none"> ▪ Implement Republic Services’ Martinez Transfer Station electronic scale ticket integration with Green Halo system
<p>Home Composting for Busy People Program</p> <p>Cost: \$37,000</p> <p>Regulatory Requirement: Supports SB 1383</p>	<p>US Composting Council award-winning program supports SB 1383 organic waste reduction and outreach requirements.</p>	<p>Accomplishments:</p> <ul style="list-style-type: none"> ▪ 1,751 Republic Services bill discounts (Home Composter Certification) ▪ Expanded the Compost in the Classroom Program from 50 to 77 in-person workshops for k-12 students ▪ Provided 2 annual compost giveaway events (compost counts toward SB 1383 procurement requirement) ▪ Increased deliveries of compost to twice monthly at the free compost hub in Walnut Creek ▪ Expanded Eco Hero summer camp to include Orinda and Danville with an emphasis on home composting, vermicomposting, food scraps, and healthy soils

Program	Description	Accomplishments/Goals
		<p>Goals:</p> <ul style="list-style-type: none"> ▪ Expand summer camp to additional member jurisdictions (Walnut Creek and Moraga) ▪ Increase awareness and use of free compost hub ▪ Reimage community workshops and CompostSMART advanced training
<p>Outreach & Education Cost: \$830,000</p> <p>Regulatory Requirement: Yes</p>	<p>Supports waste reduction mandates, programs, and services for our communities by developing, designing, and implementing outreach and special projects.</p>	<p>Accomplishments:</p> <ul style="list-style-type: none"> ▪ Quarterly direct-mail newsletter to single-family homes and multifamily tenants ▪ Hello Recycling Bin texting outreach tool to provide on-demand sorting information ▪ Partnered with the City of Walnut Creek to install new three stream organics, recycling, and landfill Big Belly waste stations in downtown Walnut Creek and wrapped with Hello Recycling Bin artwork and QR codes ▪ Community funding to Sustainable Contra Costa and Lafayette Earth Day ▪ Expanded ReThink Disposable technical assistance from 11 to 18 food establishments to reduce single-use throw away food packaging and transition to reusable foodware for dine-in ▪ Second annual student truck sign art contest ▪ Increased followers and engagement on social media ▪ Using Waste Characterization Study results to include targeted information into outreach materials ▪ Partnered with the City of Lafayette to initiate pilot project to improve residential use of the green cart (food scraps) ▪ Participated in and supported three Repair Café events, in Walnut Creek, Rossmoor, and Lafayette ▪ Partnered with the “Taste of Lafayette” Chamber event to provide reusable sporks and coordinate with participating businesses to improve waste reduction and sorting

Program	Description	Accomplishments/Goals
		<ul style="list-style-type: none"> ▪ Partnered with the East Bay Womens Conference, Walnut Creek Chamber event to improve waste reduction and sorting <p>Goals:</p> <ul style="list-style-type: none"> ▪ Implement new franchise outreach
<p>SB 1383 Organics Compliance Grant Program (Grant funded)</p> <p>Cost: \$ 162,488</p> <p>Regulatory Requirement: Yes, SB1383</p>	<p>Continue programs in support of organics disposal reduction requirements as prescribed by SB 1383. Program elements include edible food recovery monitoring, compliance, and technical assistance to Tier One and Tier Two covered edible food generators, annual route reviews, annual reporting, and outreach and education.</p> <p>The grant ends November 1, 2026.</p>	<p>Accomplishments:</p> <ul style="list-style-type: none"> ▪ Conducted required contamination review of all 71 routes ▪ Provided required outreach and education to all generators ▪ Contracted with Contra Costa Health Services for required Tier 1 and Tier 2 Commercial Edible Food Generator inspections ▪ Contracted with Food Shift to provide technical assistance to Commercial Edible Food Generators to improve and expand compliance with edible food recovery requirements. ▪ Completed Phase One of the waste characterization/capture study ▪ Contracted with Nothing Wasted Consulting to review the Authority’s Implementation Record, Enforcement program, and self -haul program ▪ Contracted with Redwood Public Law firm to serve as a hearing office for SB 1383 compliance disputes <p>Goals:</p> <ul style="list-style-type: none"> ▪ Complete Phase Two of the Waste Characterization Study and submit a Recycled Organic Waste Product procurement obligation reduction request to CalRecycle.
<p>SB 1383 Organics Compliance Grant Program (Non-Grant)</p> <p>Cost: \$ 180,000</p>	<p>Continue programs in support of organics disposal reduction requirements as prescribed by SB 1383. Program elements include edible food recovery monitoring, compliance, and technical assistance to Tier One and Tier Two covered edible food generators, annual</p>	<p>Accomplishments:</p> <ul style="list-style-type: none"> ▪ N/A. New program category this fiscal year. <p>Goals:</p> <ul style="list-style-type: none"> ▪ Explore the concept of a countywide edible food recovery symposium in partnership with neighboring jurisdictions to support local Food Recovery Organizations ▪ Contract with Contra Costa Health Services for required Tier 1 and Tier 2 Commercial Edible Food Generator inspections

Program	Description	Accomplishments/Goals
<p>Regulatory Requirement: Yes (partial), SB1383</p>	<p>route reviews, annual reporting, and outreach and education.</p> <p>Programs listed here cover activities between November 1 and June 30, 2027.</p>	<ul style="list-style-type: none"> ▪ Contract with Food Shift to provide technical assistance to Commercial Edible Food Generators to improve and expand compliance with edible food recovery requirements. ▪ Conduct required contamination review of all 71 routes ▪ Contract with Nothing Wasted Consulting to support implementation of Enforcement program
<p>School Recycling & Organics Program</p> <p>Cost: \$189,000</p> <p>Regulatory Requirement: Supports SB 1383</p>	<p>RecycleSmart provides support through education and technical assistance to schools to increase awareness and diversion. Includes special activities, presentations, education of green teams, bins, outreach materials, trainings, consultations, and more.</p> <p>The program provides certifications to schools for their participation in recycling programs and provides cash scholarships for selected applicants and awards for schools that reach a 75% or better diversion rate, as well as schools making significant efforts to reach higher diversion.</p>	<p>Accomplishments (2024-25 school year):</p> <ul style="list-style-type: none"> ▪ 55 out of 66 schools at 50% or greater diversion ▪ 55 assemblies and classroom presentations completed ▪ 20 Wastebusters awards for schools reaching 75% diversion, and 2 Honorable Mention awards ▪ Continued supporting schools in the transition to reusables; amended budget to specifically provide for reusables support, including supplies and expert assistance ▪ Intern program continued, with 2 student scholarships awarded ▪ Provided specific food-recovery technical assistance to school districts with schools in our jurisdiction <p>Goals:</p> <ul style="list-style-type: none"> ▪ Support donation of edible food whenever possible, and perform desktop inspections for related SB 1383 compliance, including working with health departments and nutrition services departments ▪ Ensure all schools are utilizing food share tables ▪ Continue working to replace single-use items in schools with durable reusables ▪ Continue to support internship program ▪ Continue to increase diversion and help new schools reach 75% ▪ Continue awarding Wastebusters awards, including honorable mentions, and student scholarships

Program	Description	Accomplishments/Goals
<p>Household Hazardous Waste Event (Grant)</p> <p>Cost: \$100,000</p> <p>Regulatory Requirement: Yes</p>	<p>Reimbursement grant funds provided by CalRecycle to expand proper Household Hazardous Waste (HHW) disposal and education.</p>	<p>Goals:</p> <ul style="list-style-type: none"> ▪ Contract with the California Product Stewardship Council (CPSC) to administer CalRecycle grant ▪ Provide one HHW collection event in 2027 in the RecycleSmart service area ▪ Initiate education campaign and promote HHW collection event
<p>Household Hazardous Waste Event (Non-Grant)</p> <p>Cost: \$30,000</p> <p>Regulatory Requirement: Yes</p>	<p>Funding to support additional costs in excess of \$100,000 CalRecycle grant to administer collection and education.</p>	<p>Goals:</p> <ul style="list-style-type: none"> ▪ Support CalRecycle HHW grant

Central Contra Costa Solid Waste Authority
July 1, 2026 Salary Schedule

Class Title	Class Code	Salary Rate	Step A	Step B	Step C	Step D	Step E
Executive Director	E205	Monthly					\$20,622.03
		Bi-Weekly					\$9,517.86
		Hourly					\$118.97
		Annually					\$247,464.36
Senior Accountant	G108	Monthly	\$10,886.56	\$11,472.77	\$12,058.78	\$12,644.79	\$13,227.75
		Bi-Weekly	\$5,024.57	\$5,295.13	\$5,565.59	\$5,836.06	\$6,105.12
		Hourly	\$62.81	\$66.19	\$69.57	\$72.95	\$76.31
		Annually	\$130,638.74	\$137,673.26	\$144,705.35	\$151,737.44	\$158,733.04
Waste Prevention & Recycling Manager I, Associate	G160	Monthly	\$7,394.85	\$7,851.92	\$8,308.98	\$8,771.46	\$9,233.95
		Bi-Weekly	\$3,413.01	\$3,623.96	\$3,834.91	\$4,048.37	\$4,261.82
		Hourly	\$42.66	\$45.30	\$47.94	\$50.60	\$53.27
		Annually	\$88,738.26	\$94,223.00	\$99,707.73	\$105,257.55	\$110,807.36
Waste Prevention & Recycling Manager II, Journey	G180	Monthly	\$8,654.66	\$9,783.26	\$10,911.86	\$12,210.39	\$13,508.91
		Bi-Weekly	\$3,994.46	\$4,515.35	\$5,036.24	\$5,635.56	\$6,234.88
		Hourly	\$49.93	\$56.44	\$62.95	\$70.44	\$77.94
		Annually	\$103,855.92	\$117,399.12	\$130,942.32	\$146,524.63	\$162,106.94
Waste Prevention & Recycling Manager III, Senior	G185	Monthly	\$11,494.53	\$11,802.95	\$12,111.37	\$13,176.99	\$14,242.61
		Bi-Weekly	\$5,305.17	\$5,447.52	\$5,589.86	\$6,081.69	\$6,573.51
		Hourly	\$66.31	\$68.09	\$69.87	\$76.02	\$82.17
		Annually	\$137,934.35	\$141,635.39	\$145,336.44	\$158,123.89	\$170,911.35

Note: Schedule includes 4.5% COLA increase effective 7/1/26.



Agenda Report

TO: FINANCE & ADMINISTRATION COMMITTEE AND
MEMBER AGENCY COST AND REVENUE ALLOCATION AD HOC
COMMITTEE

FROM: DAVID KRUEGER, EXECUTIVE DIRECTOR

DATE: APRIL 1, 2026

SUBJECT: ALLOCATION OF COSTS AND REVENUES TO THE MEMBER
AGENCIES

RECOMMENDED ACTION

1. Adopt the recommendations of Member Agency Cost and Revenue Allocation Ad Hoc Committee, as set forth in this report, and forward to the Board for approval.

BACKGROUND

Under the current franchise agreement with Republic Services (Republic) a cost allocation study is performed during every cost-based rate year to allocate Republic's costs proportionally to each of the Member Agencies for purposes of annual rate-setting. The resulting allocation percentages are used until the next cost-based rate year. The last time an allocation study was performed was in 2022. However, the results of the 2022 study were unusual and yielded allocation percentages that were very different from the results of the previous study in 2019. Therefore, in 2022 the Board decided to continue to use the results of the 2019 study through the end of the current franchise agreement in 2027.

On March 11, the Member Agency Cost and Revenue Allocation Ad Hoc Committee (Committee) met to discuss methods for allocating costs and revenues by member agency for purposes of rate setting during the term of the new collection franchise agreement. The new agreement with Republic only includes collection, so additional allocation methods are needed for post-collection and reuse services costs. This report contains the Committee's recommendations.

DISCUSSION

Collection Costs

Collection costs are roughly 70% of total costs. The Committee recommends continuing to use the cost allocation study performed in 2019 to allocate collection costs between the Member Agencies. This study utilized route hours to allocate Republic's direct collection costs, and the number of accounts in

each Member Agency to allocate Republic’s overhead costs. Route hours are the hours drivers spend collecting in each Member Agency. Per the new collection agreement, Republic will perform another route hour study in 2030 for the first cost-based rate adjustment. The Committee recommends using the 2019 allocation until 2030.

The 2019 allocation of collection costs is as follows:

Member Agency	Allocation
County	19.27%
Danville	18.58%
Lafayette	13.67%
Moraga	6.87%
Orinda	10.03%
Walnut Creek	31.57%

Recyclables Revenue

Per the new recyclables processing agreement with Mt. Diablo Resource Recovery (MDRR), the Authority will receive 75% of the revenue from the sale of our recyclables. Based on current markets, this will be an estimated \$2.9 million dollars per year. The Committee recommends that this revenue be allocated to each Member Agency each year based upon the tons of recyclables collected from each Member Agency during the most recent twelve-month period. The revenues would accrue directly to each Member Agency’s reserve fund. Member Agencies could utilize these funds to offset customer rate increases, or for any other uses allowed by the Authority’s policies which further the mission of the agency.

Based on the most recent twelve-months of available tonnage data, the allocation of recyclables revenue would be:

Member Agency	Allocation
County	20.02%
Danville	19.47%
Lafayette	11.36%
Moraga	6.94%
Orinda	8.2%
Walnut Creek	34.02%

Recyclables Processing Cost

The Committee recommends that the recyclables processing cost be allocated by Member Agency based upon the annual tons of recyclables collected from each Member Agency. The most recent percentages are the same as provided in the table above for recyclables revenue.

Other Post-Collection Costs

The Committee recommends allocating all other post-collection costs (landfill disposal, composting, etc.) based on the annual tons of each of the corresponding materials collected from each member agency. For example, landfill costs would be allocated based on the tons of solid waste collected from each Member Agency, composting costs would be allocated based on the tons of organics collected from each Member Agency, etc. The current percentages correspond roughly to those for recyclables above.

JPA Costs

JPA costs are the Authority's costs for administration, contract management, outreach, and regulatory compliance. These costs are budgeted in the Authority's General Fund. The Committee recommends allocating JPA costs based on the number of accounts in each member agency.

Reuse, Cleanup, and Bulky Item Program Costs

The Committee recommends allocating these costs based on the annual tons of these materials collected from each Member Agency.

NEXT STEPS

If approved by the Finance Committee, staff would draft an allocation and use of funds policy for consideration by the Board which reflects the recommendations above.