



REQUEST FOR PROPOSALS

SB 1383 COMPLIANCE AND TECHNICAL ASSISTANCE SOFTWARE

ISSUED: AUGUST 28, 2026

PROPOSALS DUE: OCTOBER 16, 2026

I. INTRODUCTION AND BACKGROUND

The Central Contra Costa Solid Waste Authority (Authority) is a local government joint powers authority, whose member agencies include: the Towns of Danville and Moraga, the Cities of Lafayette, Orinda, and Walnut Creek, and Contra Costa County (representing the unincorporated areas of the central part of the County). For more information about the Authority, please visit: www.recyclesmart.org/.

The Authority is responsible for managing the solid waste programs for its six member agencies, including compliance with SB 1383, that enable its member agencies to meet or exceed the State-mandated goals of reducing and recycling solid waste. On March 1, 2027, the Authority will begin a new franchise agreement with Republic Services for the collection of solid waste, recycling and organics. A copy of the collection franchise agreement is available on the Authority website at: www.recyclesmart.org/franchise. For the purposes of this RFP, it is important to review Section 7.1 and Exhibits B-1, B-2, B-3, B-4 and C-2.

The Authority has approximately 2,000 commercial accounts and an additional 1,000 businesses (retail mall and office building tenants). There are approximately 500 multifamily complexes, with approximately 19,500 total units. There are about 68,000 single family accounts. The Authority has two commercial organics collection programs; one that accepts landscape trimmings, food scraps, and food soiled paper that is sent to a compost facility. The other commercial organics collection program accepts only food scraps with limited food soiled paper that is sent to an anaerobic digester at the East Bay Municipal Utility District's facility. Additional details on these programs is available on the Authority's website at: www.recyclesmart.org.

The Authority is seeking proposals for software to track compliance with solid waste regulations, including AB 341, AB 1826, SB 1383, AB 827, and AB 2346, and solid waste programmatic data beginning May 1, 2027. The software license will be held by the Authority and used by the Authority's staff, six member jurisdictions, franchised collection hauler (Republic Services), and contractors providing technical assistance within those jurisdictions.

Republic Services currently holds the software contract with Routeware (Recyclist) to track commercial and multifamily account technical assistance and compliance with SB 1383; this contract ends September 1, 2027. There will be a transition period between May 1, 2027, and September 1, 2027, during which period both the software system selected through this RFP and the software contract held by Republic Services will be operational. The purpose of the overlap is to ensure a smooth transition between the software contract held by Republic Services and the new software contract which will be held by the Authority, even if the software contractor does not change.

SB 1383 requires the Authority to educate generators about their obligations, educate and assist commercial businesses identified as Tier I or Tier II edible food generators in understanding and complying with food donation requirements, monitor generator compliance, take enforcement action when necessary, and track compliance and maintain accurate documentation of all activities.

The Authority is seeking proposals from qualified firms that have demonstrated experience in SB 1383 compliance software related to outreach and technical assistance, food recovery, enforcement, and required recordkeeping. The successful respondent to this RFP shall demonstrate that they have the appropriate professional and technical background, as well as access to adequate resources, to fulfill the stated scope of services.

The primary objectives of this software are to:

- a. Monitor compliance of commercial and multifamily generators subject to the requirements of solid waste regulations, including AB 341, AB 1826, SB 1383, AB 827, and AB 2346, and
- b. Serve as the Authority's primary tool for data related to the SB 1383 implementation record, including waivers issued/denied, education and outreach to generators (e.g., emails, phone calls, letters, site visits and photos), route reviews, inspections of Commercial Edible Food Generators, and other generator records required by the SB 1383 regulations, and
- c. Provide Authority staff, the six member jurisdictions, the collection franchise hauler, and contractors with real-time access to accurate data, including generator compliance status, collection volumes, previous education and outreach efforts, waivers issued/denied, complaints, and enforcement action taken.

II. ANTICIPATED RFP AND SOFTWARE IMPLEMENTATION TIMELINE

Action		Approximate Date
1.	Request for Proposal (RFP) issued	August 28, 2026
2.	Written questions due from the proposers to the Authority	September 15, 2026
3.	Answers to written questions are published	September 22, 2026
4.	Deadline for submission of Proposal to the Authority	October 16, 2026
5.	Authority Review of RFPs & Software Demonstrations	October 2026 - November 2026
6.	Negotiations with Authority & Vendor(s)	December 2026 – January 2027
7.	Provider Services Agreement submitted for approval to the CCCSWA Board of Directors	February 2027
8.	New Service Agreement begins	March 1, 2027
9.	Overlap period between software contracts including training of Authority, jurisdictions, franchise hauler staff, & contractors, as necessary	May 1 – September 1, 2027
10.	Transition to new software is complete	September 1, 2027

III. REQUEST FOR PROPOSALS

Submittals to the Authority are public records and, after the RFP process concludes and the Authority Board of Directors approves the selected vendor contract, they will be available for public review upon request. At its sole discretion, the Authority may enter into contracts with multiple qualified proposers.

IV. EVALUATION CRITERIA

The main criteria in selecting a proposer are listed below:

Criteria	Weighted Score
Completeness and satisfaction with proposal and demonstration	40%
Software has the desired features as defined in Exhibit B	40%
Costs	20%

V. AUTHORITY CONTACT

Questions regarding the RFP, or its process, require a written submittal to the attention of Judith Silver. Send questions to Judith@recyclesmart.org no later than 5:00 p.m. on September 15, 2026. Questions received after this date will not be accepted. All questions and responses will be shared with all interested proposers in written form and added to the RFP webpage. All proposers will receive an email announcing that the RFP has been updated with the questions and answers no later than September 22, 2026.

VI. PROPOSAL SUBMISSION DEADLINE

All proposals must be received no later than 5:00 p.m. on October 16, 2026 via electronic submittal. Late proposals will not be accepted. It is the responsibility of the proposer to ensure that the RFP responses are submitted in a timely manner.

VII. SUBMITTAL INFORMATION

Proposals shall be submitted exclusively via electronic submittal. A PDF of the proposal and the excel version of the Cost Proposal Forms shall be submitted via email to Judith Silver at Judith@recyclesmart.org and Authority@recyclesmart.org.

Review all elements of this RFP carefully. Proposals that do not adequately address the items requested may be considered non-responsive.

VIII. PROPOSER'S COSTS

Any costs incurred by a proposer in the preparation of a response to this RFP are the sole responsibility of the proposer.

IX. EVALUATION OF PROPOSALS

The proposals will be evaluated by Authority staff and will be based on the Proposal Evaluation Criteria listed in this RFP.

X. ACCEPTANCE OR REJECTION OF PROPOSAL

The Authority reserves all its rights and options including, without limitation:

- To accept or reject any portion of the proposal;
- To reject any and all proposals that fail to meet the requirements of this RFP;
- To accept proposals that are, in the judgment of the Authority, in the best interest of the Authority;
- To request clarification from any respondent;
- To reject any and all non-responsive proposals;
- To waive irregularities in any proposal that the Authority may elect to waive;
- To reject all proposals without cause;
- To issue subsequent requests for new proposals; or,
- To take any action that the Board of Directors determines to be in the best interests of the Authority, its member agencies, residents, and businesses.

XI. SOFTWARE DEMONSTRATION

The Authority expects to hold in person or virtual demonstrations during the month of November 2026.

XII. AWARD OF CONTRACT

The Authority reserves all its rights in this RFP process, including not selecting a provider through this process. No contract shall be awarded pursuant to this RFP except with the approval of the Authority Board of Directors, in its sole discretion.

XIII. REQUIRED SUBMITTAL INFORMATION AND FORMAT

To be considered responsive to the RFP, your proposal must include all required information in the order provided below:

- A. Letter of Introduction.** Include background information on the company, company office location, company phone number and company website. Describe the experience, qualifications and any other vital information of all key personnel who may be assigned to perform services described in this RFP. Key personnel include owners, partners, managers, associates, subconsultants and other professional staff who will perform work and/or services on this project. Provide the name, email, and phone number of the person who will serve as the Authority's primary contact and manage this contract. Include the team that would be assigned to the Authority's account and include their location.
- B. Resumes.** Please provide resumes or biographies (one page limit per key staff member) for key personnel and include designated role and responsibilities.
- C. Previous Software Experience:** Describe your organization's qualifications and experience in the management of software, large data sets, data security, and compliance tracking. State the number of years you have provided similar software to haulers,

jurisdictions, and agencies. State if you have worked with counties or JPAs that need to have data organized by individual member agency and rolled up at the Authority level.

- D. References.** Provide relevant information about three (3) or more contracts that are similar in scope and scale related to the services requested in this RFP. Include staff contacts and phone numbers for the jurisdictions listed as past or current clients and include a description of the scope of work that is similar to and most comparable to the services requested in this RFP. The Authority intends to contact previous clients to obtain additional information on the proposed software systems and transition experience.
- E. Costs.** Complete the Cost Forms provided with this RFP for the cost of the software subscription, whether there are options for a one-year or multi-year contracts, and options for renewal. If there are one-time costs associated with setting up the software, recurring costs associated with data uploads, or other supplementary services such as any add-on features, support features, customizations or consulting services, please provide these costs as separate line items. Any hourly rates must be accompanied by an estimate of hours. There are cost forms for one-year and multi-year subscriptions options. Please include details if any multi-year contract discounts are offered.
- F. RFP Attachment A – Customer Success Approach.** Proposer should describe their approach to providing services that are consistent with the services outlined in Attachment A. Please include your approach to providing all required information.
- G. RFP Attachment B - Software Features and Functions.** Proposer should describe the approach to providing the features described in Attachment B.
- H. Appendix & SaaS Agreement:** Provide additional information or relevant data as subsequent appendices to your proposal response along with a copy of your Software as a Service Agreement for the Authority to review.

XIV. ADDITIONAL RFP INFORMATION

Included with this RFP are the following RFP Informational Attachments for review.

Informational Attachment C – Current Authority Data Import Fields: Included in Attachment C is a list of Recyclist’s monthly data import fields from Republic Services’ service level and billing platform for reference. The Authority would like these fields to be included in the software features. Please confirm these data fields can be accommodated.

Informational Attachment D – Current Field Inspection Forms: Included in Attachment D are the SB 1383 Compliance Checklist and the Food Recovery inspection form utilized during site visits. The Authority would like these forms to be incorporated in the software features. Please clarify these forms can be utilized and/or customized to collect this data.

RFP Questions & Answers: Proposer’s questions and the Authority’s answers will be issued no later than September 22, 2026.

RFP ATTACHMENT A: CUSTOMER SUCCESS APPROACH

The software license will be held by the Authority and used by the Authority's staff, the collection franchise hauler, and contractors providing technical assistance to generators. Please provide detailed descriptions of your firm's customer success services in the proposal response.

1. **Onboarding Timeline:** State an estimated timeline with major tasks and milestones needed to take over the current compliance software, which includes setup, importing and transferring existing data, testing, and launching. These tasks will need to be completed and the new software will become live and fully functional prior to September 1, 2027, the end date of the existing contract held by Republic Services.
2. **Training:** Training will be essential for the Authority staff and the Republic Services Sustainability Advisors. Describe the training opportunities and resources available for users to familiarize themselves with the features of the software before September 1, 2027. State whether the same resources will be available for new users who are added in the future.
3. **Technical Support and Customer Service:** Describe the process that the Authority will need to follow when requesting assistance in using the software. Provide the available hours and estimated response times from technical support staff and whether phone calls and virtual meetings are available, should email be insufficient for troubleshooting. Describe any self-serve support tools and/or resources. Describe any opportunities or limitations for customization of features or functionality based on customer experience and use case.
4. **User Access:** Provide information on the number of unique logins available and the different roles/permissions available per user. State whether the Authority will have the ability to add and remove users at will and change other users' roles/permissions. Please note whether adding users incurs an additional cost.
5. **Mobile Accessibility:** Provide information on the ability to use the software on a mobile device in the field; for example, which web browsers the software functions on and whether there are Android and iOS mobile applications available. State how mobile application functionality may be more limited than the desktop browser.
6. **Data Intake:** The Authority would prefer monthly data uploads of data from the franchised hauler. Data will be in CSV or XLS format. Refer to Informational Attachment C of the RFP for the current data import fields.
 - a. Confirm the ability to import generator data from the collection franchise hauler, including account name, account number, site address, number of units (if applicable), number of waste enclosures, mailing address, contact information (as available), member agency, sector, service level information, and routes.
 - b. Confirm you can import two types of organic waste services, keeping them

separate (i.e., food waste collection service and comingled organics collection service).

- c. Describe the frequency of data uploads, the timeline for how long uploads take, and how data accuracy and integrity will be assured.
- d. State current or potential for more frequent data uploads or real-time data updates.
- e. Describe the ability to import/upload various records in bulk (e.g., route review, edible food recovery, outreach and education, etc.)
- f. State whether the Authority will be able to edit a generator's service levels (e.g., 4 yards/week trash to 2 yards/week trash) in between uploads and how subsequent data uploads will or will not overwrite manually updated data.
- g. Describe any quality control measures for duplicate data, deleting or archiving data.
 - i. Describe how you determine if a generator should be merged, matched, archived, or otherwise handled with special attention during the data import. Note if your software services reconcile address data such as N 1234 Main St., 1234 N. Main St., 1234 Main St. N, 1234 North Main Street.
 - ii. Please provide an example of how to document use cases in which the property manager turnover results in account closure and new account creation, but the tenants remain the same with uninterrupted service. In these cases, the Authority would like to retain historical data.

RFP ATTACHMENT B: SOFTWARE FEATURES AND FUNCTIONS

The selected contractor will provide software to track commercial and multifamily generators' compliance with solid waste regulations, including AB 341, AB 1826, SB 1383, AB 827, and AB 2346, and solid waste programmatic data. If there are components listed below that cannot be provided, please provide details on the timeline for building them, if applicable, and if there will be additional costs for each line item.

Required Software Features: The most important features and functions for the Authority include customer-based information such as service levels, compliance statuses, outreach and education history, upcoming compliance deadlines, etc.

1. **Data Interface:** Ability for the user to intuitively interface with the system, manipulate data, and obtain answers to program-related inquiries. The Authority would appreciate a meeting to collaborate on the necessary generator fields.
 - a. Sum, sort, search, manipulate, or otherwise analyze all data, with only non-quantitative data being stored in comment/ notes fields that cannot be manipulated, including, but not limited to:
 - i. Member Agency
 - ii. Sub-sector (separate multi-family, commercial)
 - iii. Account vs. Tenant
 - iv. Service levels and, specifically, each component of a service level, including the number of containers, size of container, waste stream, collection frequency, and collection days
 1. *The ability to determine the total number of 3 cubic yard (CY) garbage containers sited across all multi-family generators*
 2. *The ability to determine that a generator has (2) 96-gallon recycling carts, not (1) 1-CY front-load recycling bin*
 - v. Total service level by waste stream
 - vi. Property Manager, Broker and/or Concierge Waste Service
 1. *The ability to query all properties owned by the same property manager*
 - vii. Number of units (multi-family)
 - viii. Route
 - ix. Compliance Status
 - x. Waivers Issued
 - xi. Commercial Edible Food Generator
 - b. Establish multi-tenant relationships and track service information, outreach information, and compliance statuses on the account level and tenant level
 - i. *For example, a shopping center where tenants share recycling and garbage service, but food service businesses individually subscribe to organics service*
 - c. Ability to determine generator compliance in detail, based on available data.
 - i. *Does a generator have a compliant solution for food scraps? If so, what? Does the generator have a compliant solution for yard trimmings? If so, what? Does the generator have a compliant solution for paper and cardboard (blue cart organics)? If so, what?*

- ii. *A multi-family property is using a landscaper to self-haul yard trimmings and is enrolled in food scraps service through the waste hauler. How do we account for both activities?*
 - d. Ability to determine compliance with local requirements, current and future.
 - i. *Minimum Service Required for multi-family: 3 gallons of organics service per unit per week*
 - ii. *Minimum Container Requirements for Commercial (including multi-family): Organics and recycling service present in each enclosure where garbage service is available*
- 2. **Alternative Compliance Methods:** Ability to manage alternative compliance, including shared services, self-haul, backhaul, and third-party.
 - a. Receive alternative compliance method self-reporting forms from the generators.
 - b. Verify compliance by allowing generators or users to upload documentation.
 - c. Update compliance statuses based on alternative collection methods.
 - d. Track alternative compliance methods by type and stream.
- 3. **Education and Outreach:** Ability to log education and outreach activities, including emails, phone calls, mailed letters, and site visits.
 - a. Track outreach by type, date and user.
 - b. Ability to customize site visit data collection fields or forms.
 - i. Refer to SB1383 Compliance Checklist available in Informational Attachment D.
 - ii. Refer to Collection Agreement Section 7.1(D) requirements pertaining to “Diversion Opportunity Assessments”. The Authority currently does not have a form and would like to work with the selected vendor to develop and incorporate this into the software system. Provide examples of Diversion Opportunity Assessment forms, if currently available.
 - c. Commercial visual audits counted towards site visit activities/ direct outreach totals.
 - d. Summaries and aggregated totals by jurisdiction.
- 4. **Waiver Management:** Ability to intake, manage, and track De Minimis and Physical Space waivers.
 - a. Receive a waiver application form from the generators.
 - b. Track approval and denial of de minimis and physical space waivers and any associated verifications.
 - c. Functionality to sort generators by waiver issue or expiration dates and waiver type.
 - d. Receive and/or view a notification of waiver expiration.
 - e. Automatically remove a waiver if a generator starts service or has an alternative compliance method.
- 5. **Contamination Monitoring:** Ability to log route review information for both the commercial (including multi-family) and residential generators.
 - a. Import necessary generator data, including residential, for the purpose of route review documentation.
 - b. Track all criteria required by SB 1383 and photographs on mobile devices.

- c. Aggregate total number of route reviews, number of containers that received education, number of containers where contents were disposed of.
 - d. Export route review data summaries and details.
6. **Edible Food Recovery:** Ability to log food recovery compliance information and inspection data. The County will use its own software platform for Edible Food Recovery. The Authority prefers the ability to import Edible Food Recovery data from an Excel file monthly, at minimum, or integrate into the Authority's data platform if possible.
- a. Track Commercial Edible Food Generators by tier and type of edible food generator; for example, grocery store, hotel, large restaurant, etc.
 - b. Track edible food recovery education and outreach.
 - c. Track which food recovery organizations and services generators are contracted with.
 - d. Track food recovery inspection data, as required by SB 1383.
 - i. Refer to Food Recovery Inspection Form available in Informational Attachment D.
 - e. Track timeline and compliance date required for reinspection.
 - f. Upload photos associated with generator inspections and site visits.
 - g. Ability to quickly sort for most recent compliance information.
 - h. Track Food Recovery Organizations and Services (potential to track annual pounds recovered).
7. **Enforcement Activities:** Ability to track enforcement escalation activities.
- a. Track complaints and resolutions, including all criteria required by SB 1383.
 - b. Track enforcement recommendations, Notices of Violation, penalty issuance, resolutions.
8. **Dashboards, Recordkeeping and Reporting:** Ability to provide dashboards, reports, and exports that assist with program management, Implementation Record requirements, and regulatory reporting requirements. Present the required data separately for each Member Agency and in total for the Service Area.
- a. Export all generator data in an Excel-compatible format. **Please include an example or a screenshot of a file immediately after exporting as an appendix to your RFP submittal response.**
 - b. Provide a dashboard that shows real-time compliance statistics at a glance, filtered by Member Agency. Graphs and functionality to drill down into source data are preferred.
 - i. *For Example, clicking on a specific statistic (e.g., 50 generators without organics collection service) will show the list of generators that fit that criterion.*
 - c. Provide a compliance module to show/share Electronic Annual Report data.
 - d. Provide Authority-specific reports:
 - i. Participation (using containers and set-outs vs subscribing to the container)
 - ii. Service Changes
 - iii. Franchise Tons
 - iv. Self-haul Tons
 - v. Recently Opened Accounts

Optional Software Features: The following features and functions are not required; however, the Authority is potentially interested in the following functionality. The Authority also welcomes information about features and functionality not listed here, but applicable to the goals outlined in this RFP. Please be sure to provide costs, separated by required costs and add-on costs, in your proposal.

1. **Procurement:** Ability to track records related to recovered organic waste product (ROWP) procurement and paper procurement for multiple jurisdictions.
 - a. Upload ROWP data, including invoices
 - b. Total ROWP purchases by jurisdiction and type
 - c. Upload/store paper procurement data, including invoices and certifications
2. **Mapping:** Ability to visualize generator data.
 - a. Mapping functionality to assist sustainability advisors in outreach efforts
 - i. *For example, generator has not had a site visit within one year*
 - ii. *For example, generator generates over 10 CY per week*
 - iii. *For example, generator has collection service on Fridays*
 - iv. *For example, contamination hot spots*
 - b. Map the waste enclosure locations for each generator
 - c. View what waste services are sited in each enclosure
3. **User Workflow:** Ability to assist the user with basic workflow management or workflow optimization.
 - a. Functionality for the user to directly upload and download data, and make basic changes to the data fields, without having to contact the contractor
 - b. Administrators can add users and update access levels
 - c. Assign a task for the same user or for another user
 - d. Receive a notification for task assignments or upcoming deadlines
 - e. Track timelines and provide notifications of required next steps, escalations, and resolutions for inspections, waivers, and enforcement activities
 - f. User customizable site visit/ fieldwork forms
 - g. Prepare form letters and/or Notices of Violation for bulk mailing to selected generators
 - h. Digitally sign forms
 - i. Save queries/create custom reports
4. **Additional Features:** Ability to provide additional features.
 - a. Residential subsector data tracking
 - b. Track outreach to reduce single-use food ware, plastic bags and expanded polystyrene
 - c. Flag if a generator has an active waiver but has enrolled in service
 - d. Sort for the most recent Edible Food Recovery compliance information by generator
 - e. Provide an Implementation Record feature that includes the following:
 - i. Record storage
 - ii. Summary of completeness
 - iii. Option to export and/or provide access to CalRecycle
 - f. Track inspection and re-inspection reports associated with enforcement escalation activities

INFORMATIONAL ATTACHMENT C: CURRENT DATA IMPORT FIELDS

Company Number	Contract Group Number
Category	Container'Type
Account #	Container Size
Site	Compactor Y/N
Name	Stop Code
Attention To	Rate Type
Address 2	Account Type
City	Residential District
State	Total Lifts
Postal Code	Period Length
Inv Group Code	Period Unit
Site Name	On-Call Flag
Site Address #	Container Qty Order
Site Address Name	Container Qty Onsite
Site Suite #	Monday Lift Day
City	Tuesday Lift Day
State/Province	Wednesday Lift Day
Zip/Postal Code	Thursday Lift Day
Phone	Friday Lift Day
Container Group	Saturday Lift Day
Special Handling Flag	Sunday Lift Day
Flag	Charge Code
Rev.'Dist'Code	Charge Type
Disposal Code	Charge Method
Disposal Price Code	Charge Rate
Municpl/Franch Contract	A/M Flg

INFORMATIONAL ATTACHMENT D: CURRENT FIELD INSPECTION FORMS



SB 1383 Compliance Checklist

Business Name & Address: _____ Date: _____

Contact Name & Email: _____ Coordinator: _____

Indoor Recycling & Organics Bin Placement

Do all trash containers have recycling and organics containers placed next to them?

☐ Yes ☐ No ☐ Business has a waiver

Are all the containers color-coded correctly?

☐ Yes ☐ No

Do all containers have labels or signs to show which materials can and cannot go in?

☐ Yes ☐ No

Property Manager Annual Education & Training to Employees/Tenants

How is the property manager training and educating employees/tenants on organic waste recovery requirements and about proper sorting of organic waste?

- | | |
|---|--|
| ☐ Commercial Services Guide - Food Recycling Project | ☐ Training video for businesses |
| ☐ Commercial Services Guide - Commingled Commercial Organics | ☐ Training video for the Food Recycling Project |
| ☐ Tote for multifamily recycling | ☐ Training video for multifamily complexes |
| ☐ 3-gallon kitchen food scraps container | ☐ Move-in guide ☐ Other |

Are new tenants provided with material sorting training within 14 days of move-in?

☐ Yes ☐ No ☐ Other

Republic Services Outreach & Assistance (Collateral Provided)

- | | |
|---|--|
| ☐ Commercial Services Guide - Food Recycling Project | ☐ Training video for businesses |
| ☐ Commercial Services Guide - Commingled Commercial Organics | ☐ Training video for the Food Recycling Project |
| ☐ Tote for multifamily recycling | ☐ Training video for multifamily complexes |
| ☐ 3-gallon kitchen food scraps container | ☐ RecycleSmart SB 1383 Compliance handout |
| ☐ Container purchase Internal receptacle suggestions | ☐ Link to recyclesmart.org for additional resources |
| ☐ Labels/signs | ☐ None |
| ☐ Signmaker tool
www.recyclesmart.org/signmaker | ☐ Move-in guide ☐ Other |

Business Notification and Acknowledgment

This account acknowledges that the business/multifamily account received the education and outreach materials and understands the State mandated SB 1383 requirements.

Name: _____ Title: _____

Signature: _____ Date: _____

Central Contra Costa Solid Waste Authority



SB1383 EDIBLE FOOD RECOVERY INSPECTION REPORT

Environmental Health Division

2120 Diamond Boulevard, Suite 100, Concord, CA 94520

(925) 608-5500 FAX (925) 608-5502 (www.cchealth.org/eh)



DBA/Name:	Identifier:	Date:
Address:	City/Zip:	Phone #:
Owner/Operator:	SB1383 Contact Person:	Program Record #:
Program Element:	Service:	Reinspection Date(On/After):
	Time In:	Time Out:

Facility Details

Facility Size:	sq. ft.	Number of Seats:	Number of Beds:
----------------	---------	------------------	-----------------

KEY: (IN) = In Compliance, (N/A) = Not Applicable/No Access, (OUT) = Out of Compliance

FOOD DONATION	IN	N/A	OUT
1. Generator is maximizing edible food recovery	error		
2. Using at least one food recovery organization or service and has written agreements with all services being used	error		
3. No intentional edible food spoilage	error		
4. Keeping required food donation records	error		
ORGANIC WASTE			
5. The generator has a compliant collection service or self-hauls organic wastes	error		
6. There are no prohibited contaminants placed in containers	error		
7. Required waste containers being provided	error		
8. Provided containers have required labels	error		
9. Generator is providing employee training and information	error		
10. Generator is inspecting waste containers for contamination	error		

VIOLATION AND CORRECTIVE ACTION

GENERAL INSPECTION OBSERVATIONS

Specialist: Not Specified

Received by:

SUPPLEMENTAL INFORMATION

Technical Assistance Provided

- 1)
- 2)

Food Donation Information

Type of Food Donated: BAKED - NO | BEVERAGES - NO | DAIRY - NO | DELI - NO | FROZEN - NO | MEAT, POULTRY, SEAFOOD - NO | PREPARED - NO | PRODUCE - NO | SHELF STABLE - NO |

Amount of Food Donated (lbs.):

Contracted Food Recovery Organization Information